

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

Tuesday, June 24, 1986

4 p.m. Room A-218-C

M I N U T E S

Present: Dr. MacDougall, M. Bobgan, B. Miller, D. Sloane,
J. Diaz, D. Pickering, J. Romo, L. Friesen, G. Tennen,
D. Oroz, B. Trotter, L. Fairly, H.P. Fairly,
D. Wotruba

Absent: P. Freeman, C. Hanson

The meeting was called to order at 4 p.m.

TOPICS DISCUSSED

1986-87 Budget Considerations:

- 1.) Matriculation
 - a.) Assessment Technician
 - b.) Mandatory Reading Placement
- 2.) LAC/Tutorial
- 3.) Certificated Positions
- 4.) Laboratory Assistant - Publications Office

MATRICULATION

a.) Assessment Technician - Dr. MacDougall described this item as an element of matriculation that the College should respond to as fully and as soon as possible.

b.) Mandatory Reading Placement - **ATTACHMENT 1** was distributed and Dr. MacDougall stressed the importance of reading in all aspects of life. J. Romo added that a policy exists to enforce mandatory reading placement which will enable the College to implement this item.

LAC/TUTORIAL

J. Romo and Dr. MacDougall described the background leading to the proposed re-organization of the Learning Assistance and Tutorial Centers' supervision position. Originally staffed by two certificated and two classified positions, the LAC/Tutorial was consolidated to be run by one certificated person (1 FTE). The proposal is to hire one classified management position (who will work with administrators and committees) to supervise one other classified position. J. Romo explained that funding would be less and the balance could be used for the tutors in the Tutorial Center. Dr. MacDougall added that the budget would remain the same but that money within the cost center would be adjusted.

CERTIFICATED POSITIONS

Dr. MacDougall expressed his concern over the shift toward hourly faculty and added that some departments have a definite maldistribution between hourly and regular positions.

In 1986-87, the three regular faculty positions to be filled are from the areas of:

- a.) Essential Skills
- b.) ESL (English As A Second Language)
- c.) Math

Possible suggestions for funding these three positions:

- a.) reducing certificated hourly
- b.) supplies/COLA (cost of living adjustment)
- c.) lottery money

LAB ASSISTANT - COLLEGE PUBLICATIONS

Dr. MacDougall stated that due to the increased workload in the Publications Office, a lab assistant position is needed to assist with Fall/Spring/Summer Schedule of Classes, Catalog and special publications which are important to maintain SBCC's enrollment.

IN SUMMARY

Dr. MacDougall supplied the following budget figures for the items discussed: (ATTACHMENT 2)

1.) Matriculation	\$ 18,000
(Includes assessment technician; advisement - faculty in-service, hourly counselors, clerical support; new orientation guide, summer assessment technician, supplies, and printing and duplicating)	
2.) LAC/Tutorial	-0-
3.) Certificated Positions (noted above)	\$105,000
4.) Lab Assistant/Publications Office	\$20 - 25,000

Dr. MacDougall also suggested the following future budget considerations:

- 1.) Advisement
- 2.) College Athletics

The meeting adjourned at 5 p.m.

THE NEXT TWO MEETINGS HAVE BEEN SCHEDULED FOR TUESDAY, JULY 8 AT 4 P.M. AND TUESDAY, AUGUST 26 AT 3 P.M.

dmc/DISC 7/CPC

cc: Instructional/Student Services Deans, Division/Department
Representative Council