

Equal Employment Opportunity Advisory Committee (EEOAC)

September 22, 2020

ZOOM

2:00pm - 3:00pm

Committee Members Present: *Andrew Gil, Jeanette Chian Brooks, Roxane Byrne, Sherie Higgins, Michael Shanahan, Claudia Johnson, Tim Stone*

Committee Members Absent: *Camila Acosta*

[EEO Plan 2017-2020](#)

- I. Introductions: *Italics are added items during the meeting so it can be seen over Zoom, Roster at the end of agenda*
- II. Approval of Minutes:
 - A. [September 8, 2020 minutes](#)
 - B. *Approved*
- III. AALRR EEO Training for Fall 2020 shared with committee members - Feedback?
 - A. *Committee members to review and provide feedback next meeting*
- IV. Review suggestions in EEO plan
 - A. [EEO Plan 2017-2020](#) for 2020-2023
 1. *Marked where left off in the document*
 2. Minor editing: committee membership, quorum & voting, how much are we still doing, Appendix A: send recruitments to the list rather than just the EEO plan itself and who can we add to the list: CTE Faculty networking groups: local, state, national, Hiring for adjuncts
 3. BP/AP on structured part-time faculty hiring process and current BP/AP on student hourly workers
 - a) *Refer as an area of effort, noncredit process in progress and recommended to be brought to EEOAC*

Roster:

Voting Members

1. Roxane Byrne (Office of Equity Representative)
2. Sherie Higgins (CSEA)
3. Tim Stone (CSEA)
4. Camila Acosta(faculty/AS)
5. Andrew Gil (faculty/AS)
6. Jeanette Chian Brooks (ALA)
7. Claudia Johnson (ALA)
8. VACANT (cabinet-level administrator) *pending appointment when PC has full staff*

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9. VACANT (ASG) *pending appointment from ASG around Sept 14th, still pending ASG*
Non-voting members

10. Michael Shanahan (VP of HR, *not counted as quorum*)

SBCC has established an Equal Employment Opportunity Advisory Committee (EEOAC) to act as an advisory body to the equal employment opportunity officer and the institution as a whole to promote understanding and support of equal employment opportunity policies and procedures. The Equal Employment Opportunity Advisory Committee assists in the development and implementation of the Plan in compliance with state and federal regulations and guidelines, monitors equal employment opportunity progress, and provides suggestions for Plan revisions as appropriate.