

# **Santa Barbara City College**

**Dedicated to the Success of Each Student**

## **Institutional Effectiveness Annual Report 2013-2014**

**March, 2015**



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# **Institutional Effectiveness**

## **Annual Report**

2013-2014

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[www.sbcc.edu/institutionalresearch](http://www.sbcc.edu/institutionalresearch)

January, 2015

# **SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

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# CHAPTER I: STUDENT LEARNING, ACHIEVEMENT AND DEVELOPMENT

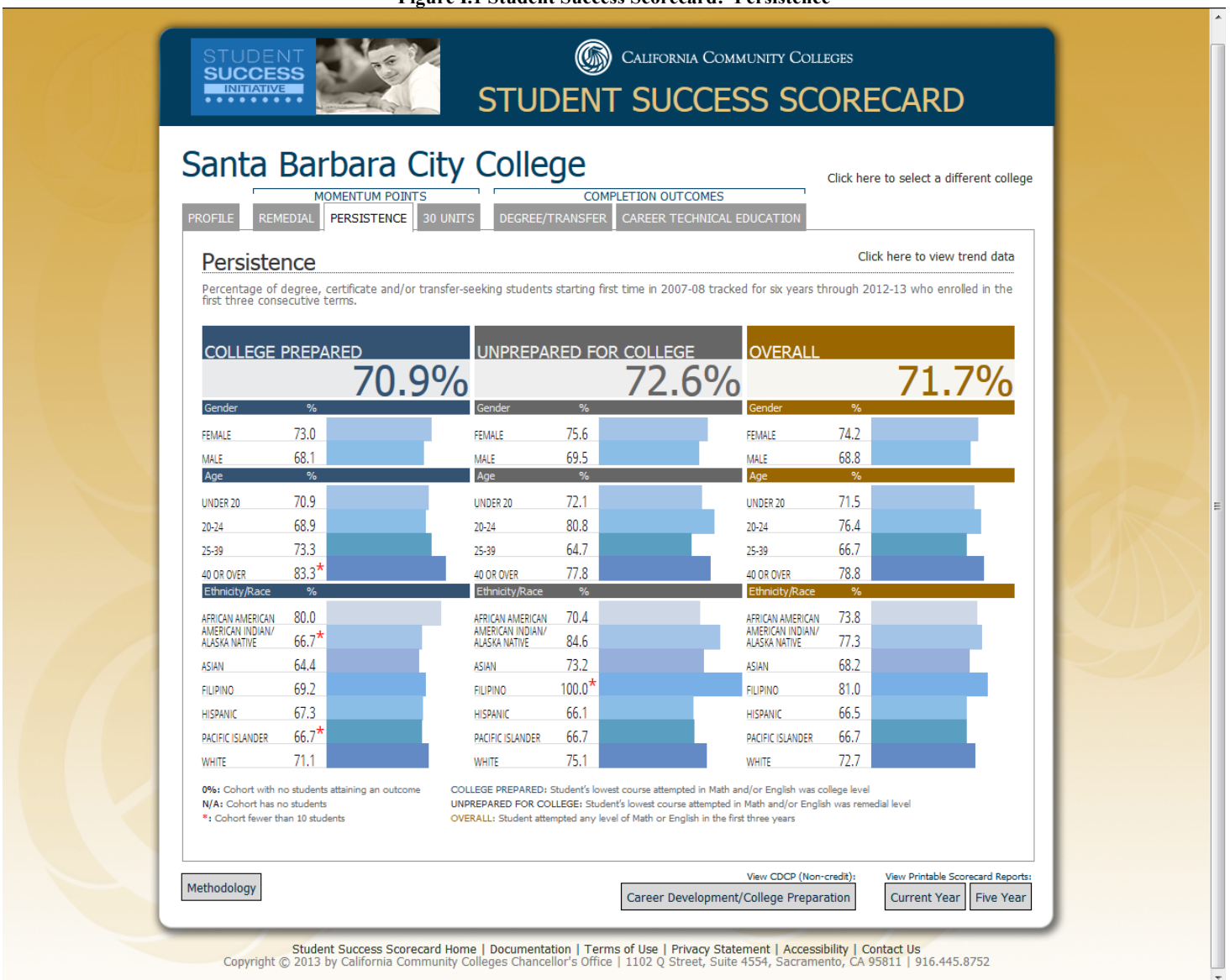
## Student Success Scorecard

In response to AB 1417 (2004, Pacheco), *Performance Framework for the Community Colleges*, from 2007 to 2012 the California Community Colleges Chancellor's Office produced the yearly Accountability Reporting for the Community Colleges (ARCC), to assess the success of students in meeting their educational goals. In 2013, the ARCC was replaced by the Student Success Scorecard which can be viewed at [scorecard.cccco.edu](http://scorecard.cccco.edu). The scorecard is based on data submitted annually to the Chancellor's Office through the MIS (Management Information System). To explore the scorecard data in greater detail, including breakouts by gender, age, ethnicity, please visit SBCC's [Tableau](#) data site (Pipeline login required).

### Momentum Point: Persistence

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2007-08 tracked for six years through 2012-13 who enrolled in the first three consecutive terms. This metric is considered a milestone or momentum point; research shows that students with sustained enrollment are more likely to succeed.

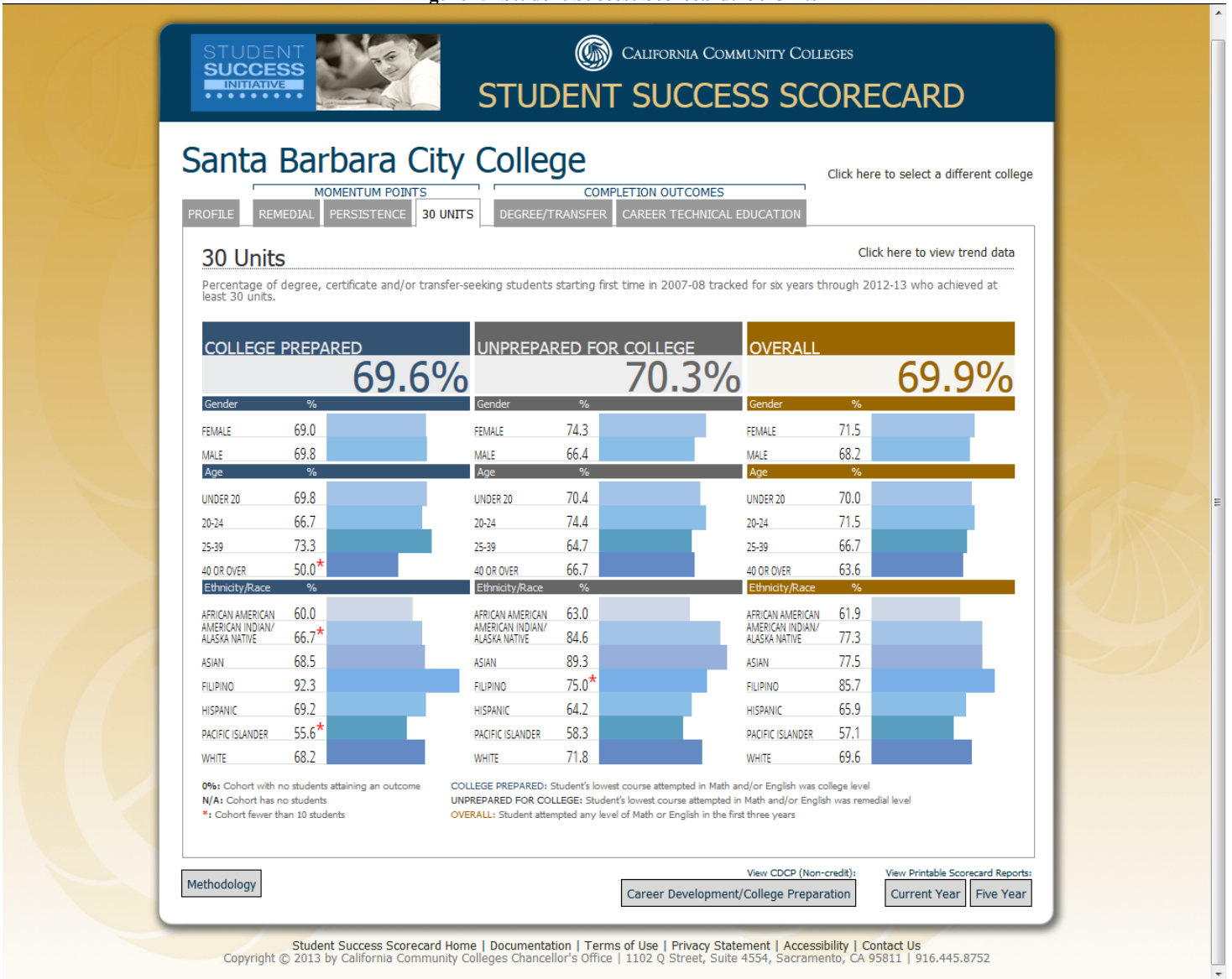
Figure I.1 Student Success Scorecard: Persistence



**Momentum Point: 30 Units**

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2007-08 tracked for six years through 2012-13 who achieved at least 30 units. Credit accumulation, 30 units specifically, tends to be positively correlated with completion and wage gain.

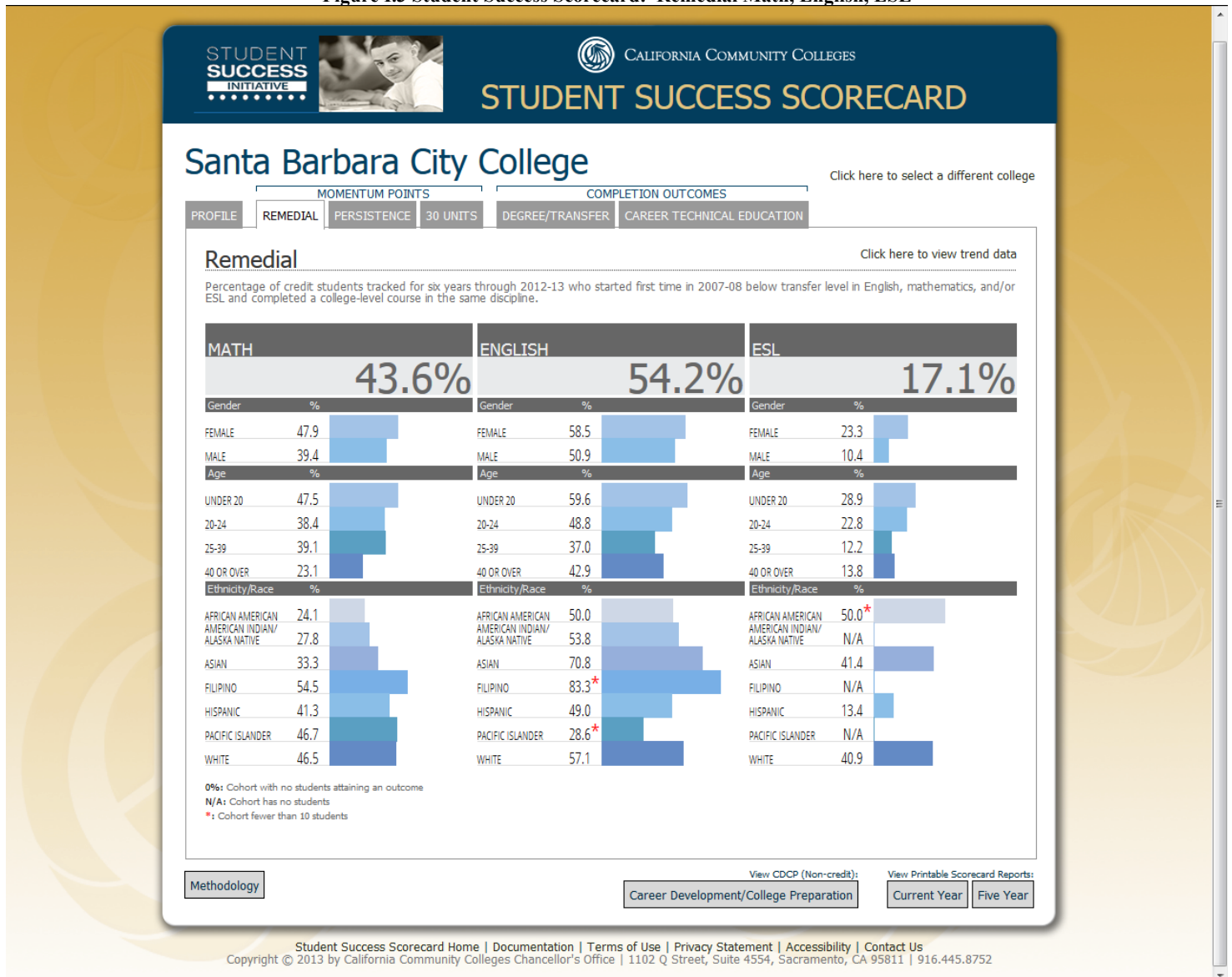
**Figure I.2 Student Success Scorecard: 30 Units**



## Momentum Point: Remedial

Percentage of credit students tracked for six years through 2012-13 who started first time in 2007-08 below transfer level in English, mathematics, and/or ESL and completed a college-level course in the same discipline. Note that because ENG 100, MATH 107, and MATH 111 are CSU-transferrable, they are considered college-level by the Chancellor's Office.

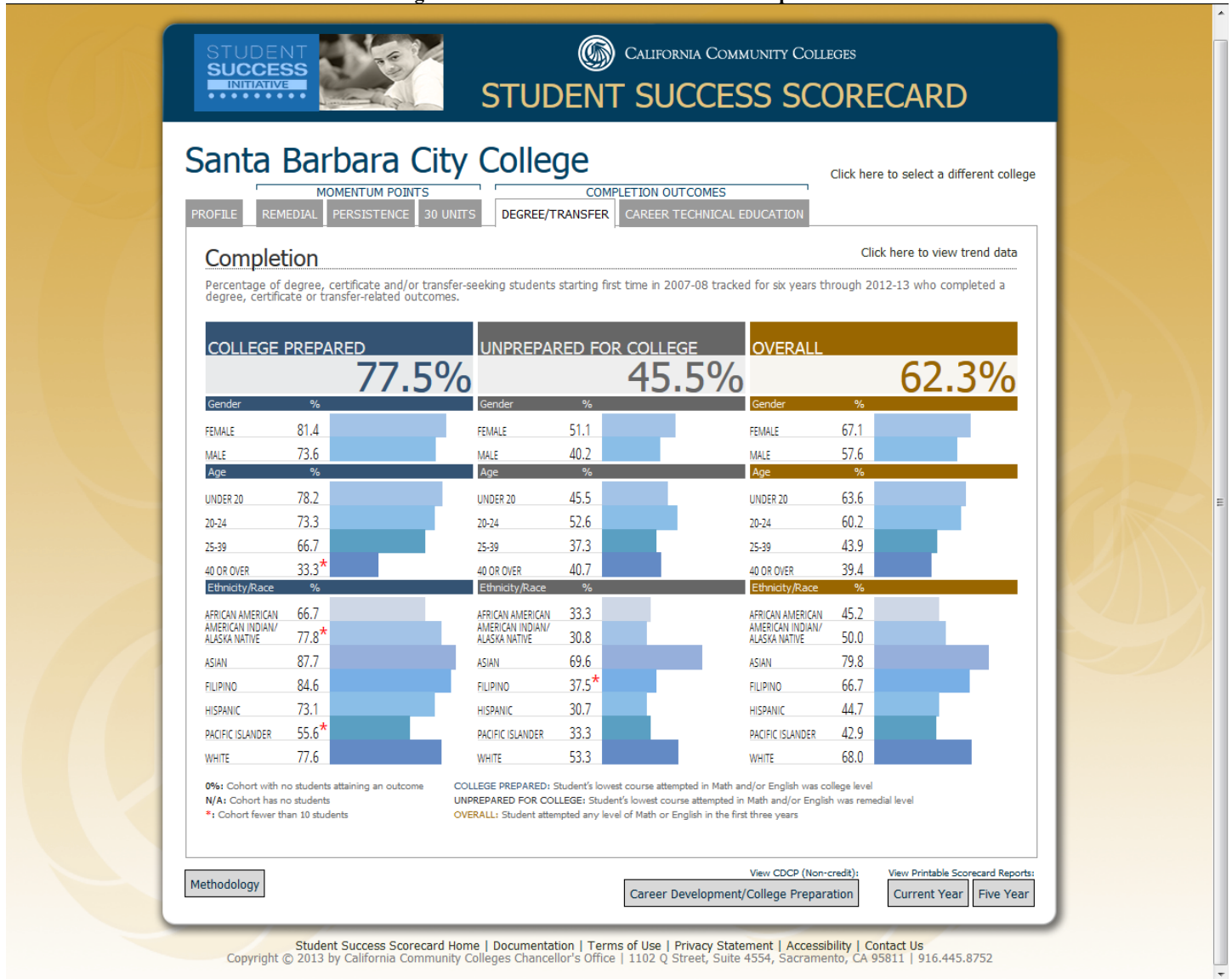
Figure I.3 Student Success Scorecard: Remedial Math, English, ESL



## Completion Outcome: Degree/Transfer

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2007-08 tracked for six years through 2012-13 who completed a degree, certificate or transfer-related outcomes.

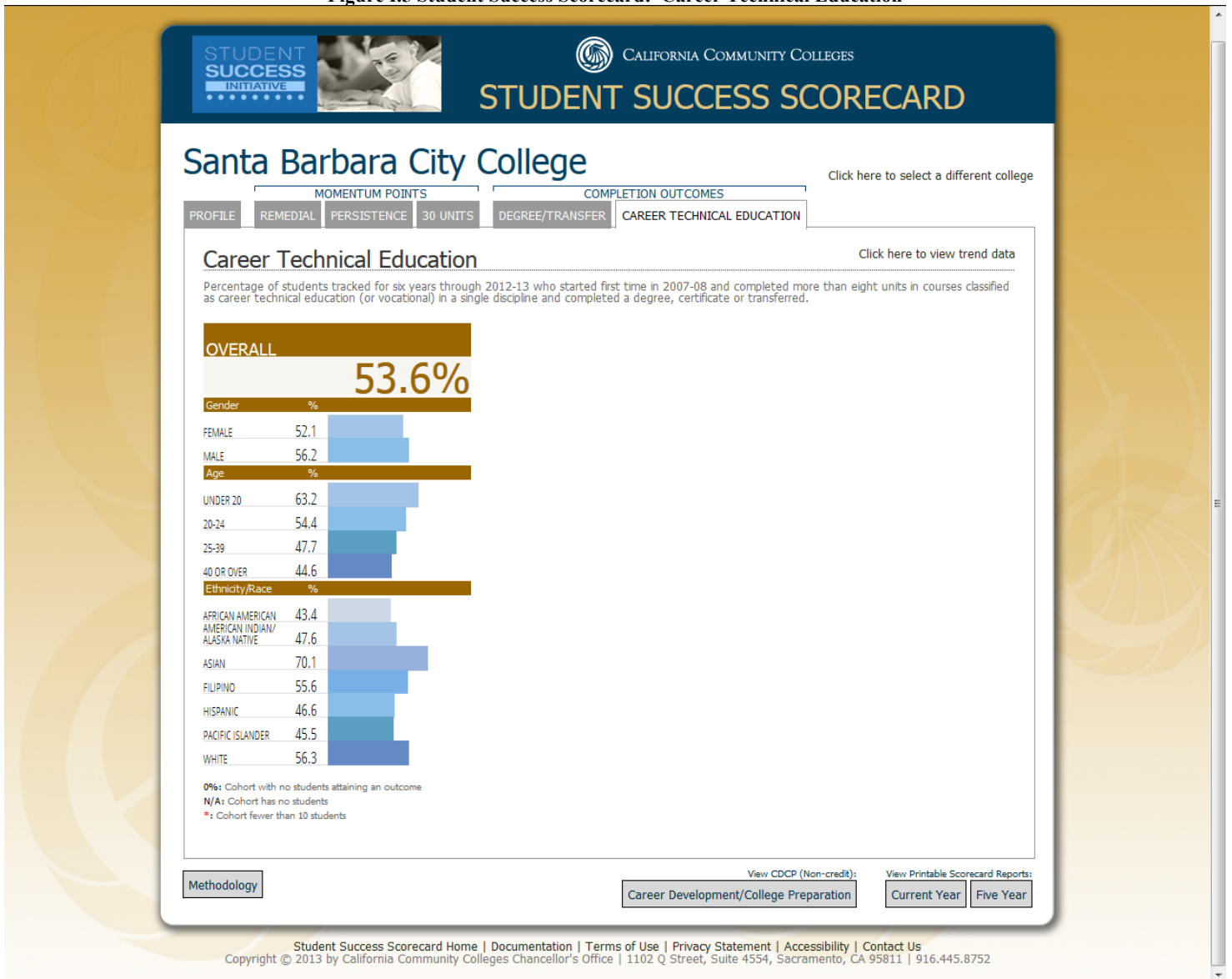
Figure I.4 Student Success Scorecard: Completion



## Completion Outcome: Career Technical Education

Percentage of students tracked for six years through 2012-13 who started first time in 2007-08 and completed more than eight units in courses classified as career technical education (or vocational) in a single discipline and completed a degree, certificate or transferred.

Figure I.5 Student Success Scorecard: Career Technical Education

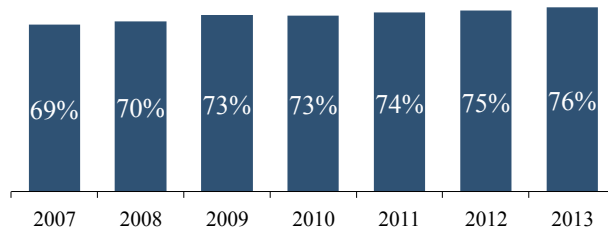


## ***Preparation of First-Time Students***

### **Students Placing Below College Level in English**

The percentage of first-time students who took an assessment test and who placed below college level in English reading or writing has remained fairly steady over the last six years. Between 24% and 31% of first-time students placed into the college level English course, English 110: English Composition, or higher (see Figure I.6). To explore the assessment data in greater detail, please visit SBCC's [Tableau](#) data site (Pipeline login required).

**Figure I.6 Percentage of First-Time Students Who Placed Below College-level in English - Summer/Fall**

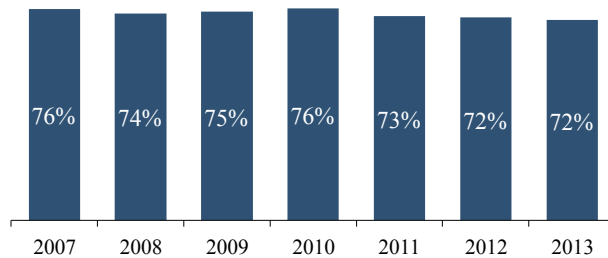


Source: Assessment Office

### **Students Placing Below College-Level in Math**

The percentage of first-time students who took an assessment test and who placed below college level in math has remained fairly steady over the last six years. Between 24% and 29% of first-time students placed into the college level math course, Math 117: Elementary Statistics, or higher (see Figure I.7).

**Figure I.7 Percentage of First-Time Students Who Placed Below College-level in Math - Summer/Fall**



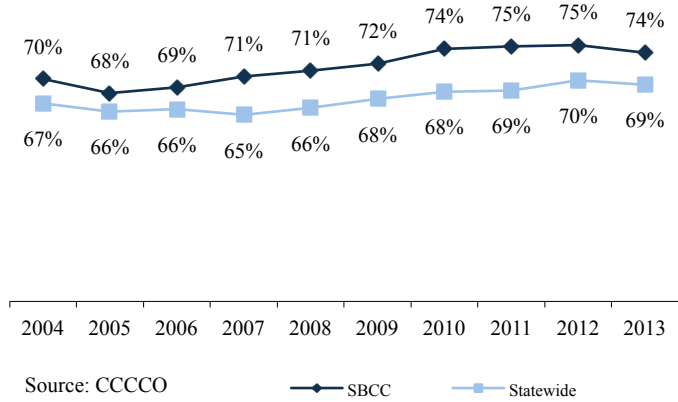
Source: Assessment Office

## Successful Course Completion Rates

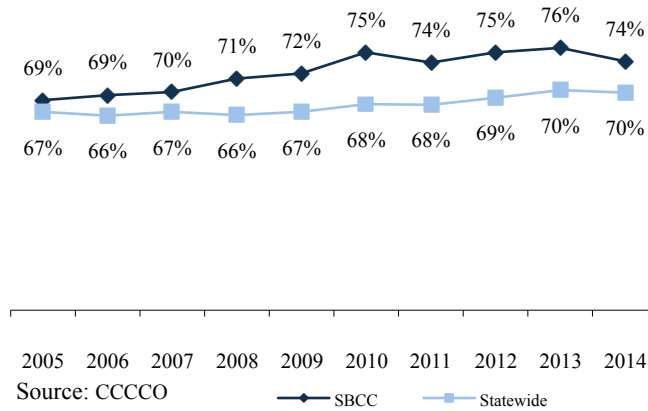
### College-wide Successful Course Completion Rates

SBCC's successful course completion rate, defined as the percentage of students receiving a final grade of A, B, C, CR, or P, has remained between 74% and 76% over the past 4 years, as shown in the two figures below. SBCC maintained higher successful course completion rates than the statewide average in all semesters.

**Figure I.8 Fall Successful Course Completion Rates**



**Figure I.9 Spring Successful Course Completion Rates**

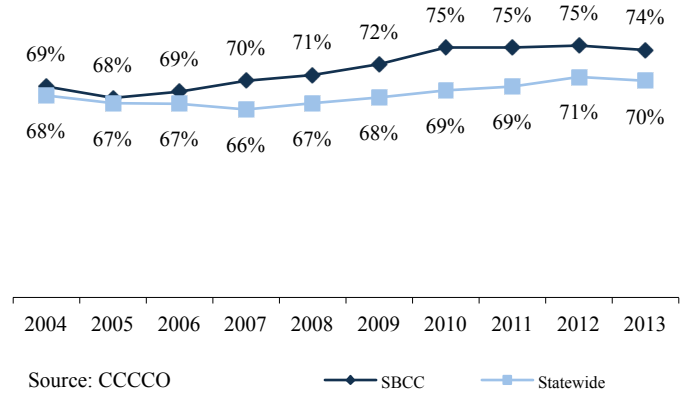




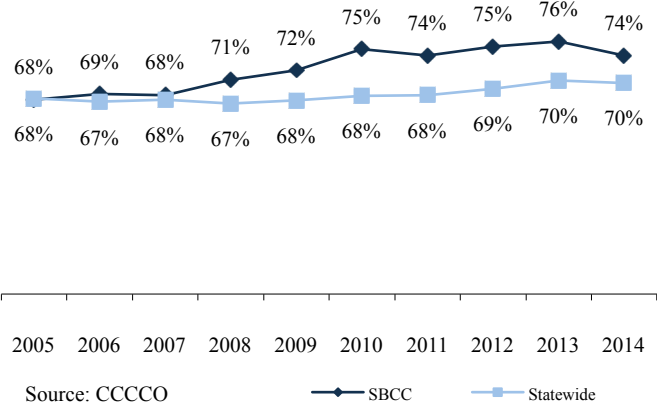
## Successful Completion Rates in Transfer Courses

Successful completion rates in transfer courses increased from year to year in all semesters, with the exception of Spring 2011. Successful completion rates in transfer courses were slightly higher for SBCC than the statewide average in all semesters (see Figures I.10 & I.11).

**Figure I.10 Successful Completion Rates in Transfer Courses - Fall**



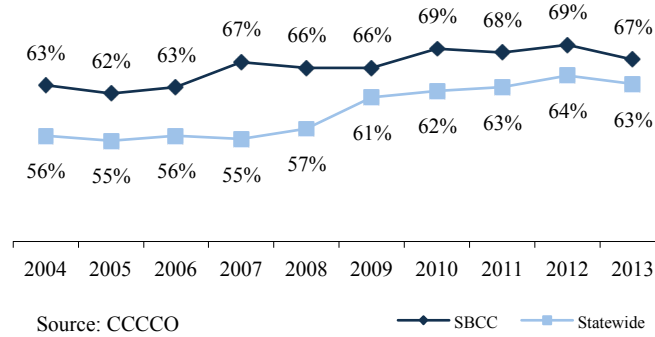
**Figure I.11 Successful Completion Rates in Transfer Courses - Spring**



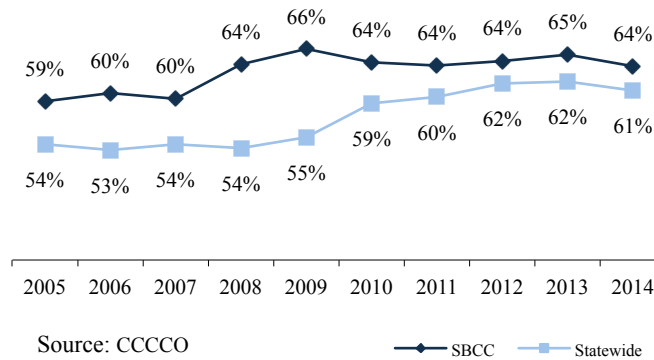
### Successful Completion Rates in Basic Skills Courses

The successful completion rate in all Basic Skills courses has remained between 62% and 69% in Fall semesters, and between 59% and 66% in Spring semesters. Successful completion rates in basic skills courses remain higher for SBCC than the statewide average. However, the statewide average has increased over the last five years, while SBCC's rates have remained virtually the same (see Figures I.12 & I.13).

**Figure I.12 Successful Completion Rates in Basic Skills Courses - Fall**



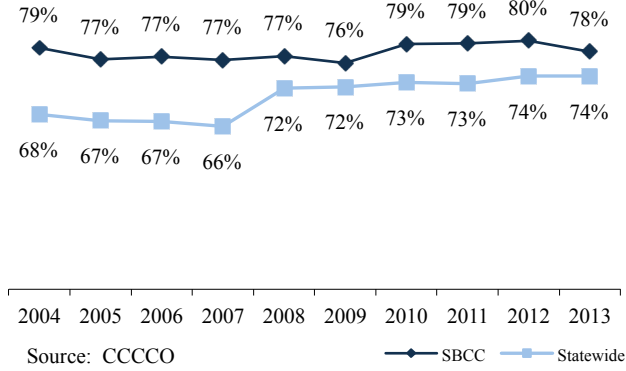
**Figure I.13 Successful Completion Rates in Basic Skills Courses - Spring**



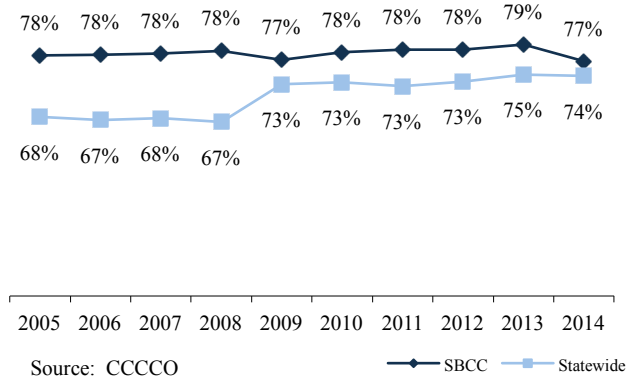
## Successful Completion Rates in Career Technical Courses

The successful completion rate in all career technical courses has remained fairly stable across fall and spring semesters, ranging from 76% to 80%. Successful completion rates in career technical courses were higher for SBCC than the statewide average in every semester (see Figures I.14 & I.15).

**Figure I.14 Successful Completion Rates in Career Technical Courses - Fall**



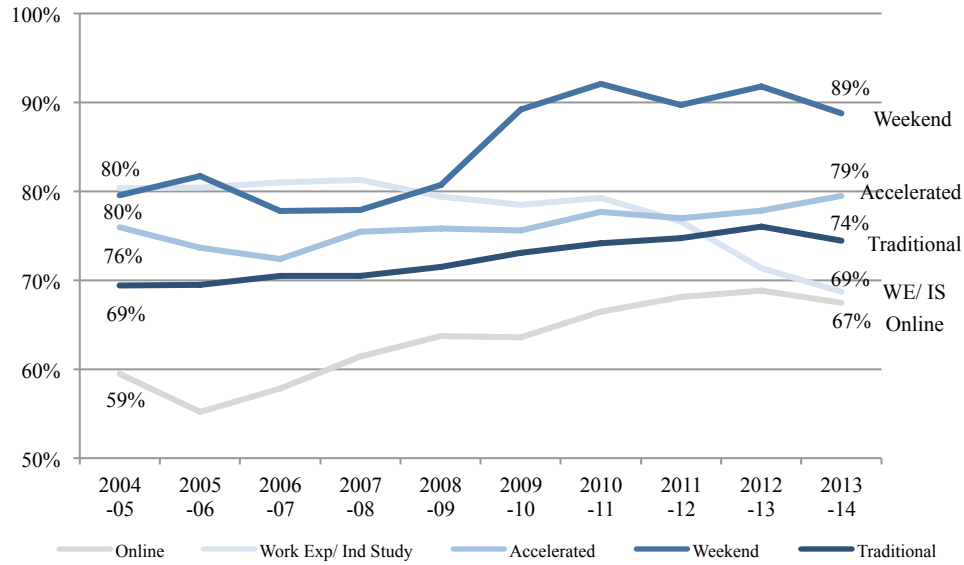
**Figure I.15 Successful Completion Rates in Career Technical Courses - Spring**



## Successful Completion Rates in Alternative Instruction vs. Traditional Courses

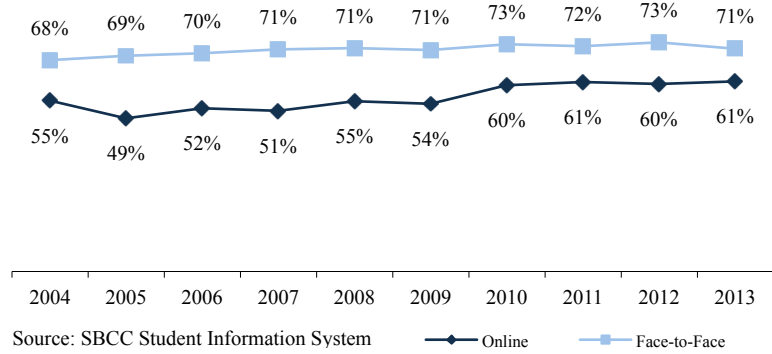
The College has made a commitment to providing instruction in alternative delivery modes to meet the diverse educational needs of students. Our investment in best-practices training for instructors of online courses, and our focus on Human Presence technologies (e.g. Skype, video, chat) in these courses, has resulted in a marked improvement in online course success rates, although they are still below those of other methods. Accelerated courses, which include courses that meet for less than 16 weeks granting three or more units, continue to have a high rate of successful completion. Success rates in Work Experience/Independent Study courses decreased slightly in recent years, while success rates in Weekend courses have increased. Success rates in traditional courses have also increased over the last ten years. Traditional courses include all courses that meet on weekdays for at least 16 weeks, and are not online or work experience/independent study.

**Figure I.16 Annual Successful Completion Rates in Alternative Instruction vs. Traditional Courses**

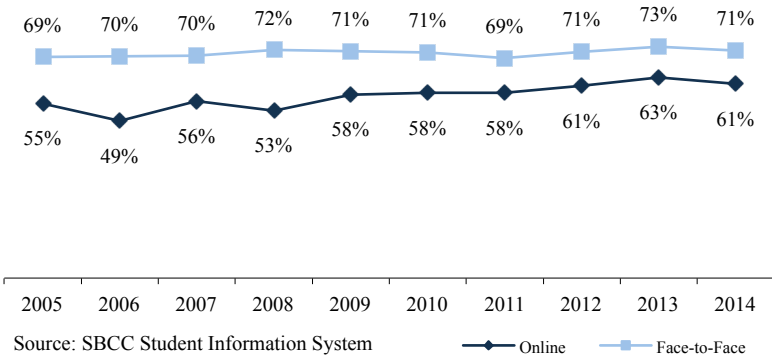


In order to provide a more comparable view of success in the online courses, success rates were calculated for those online courses where the same course was also offered in the traditional face-to-face format. The success rates in this subset of online courses are then compared with the success rates in the comparable face-to-face classes. While success rates in online courses are consistently lower than in comparable courses offered face-to-face, the difference has been decreasing (see Figures I.17 & I.18).

**Figure I.17 Successful Completion Rates Online vs. Face-to-Face - Fall**



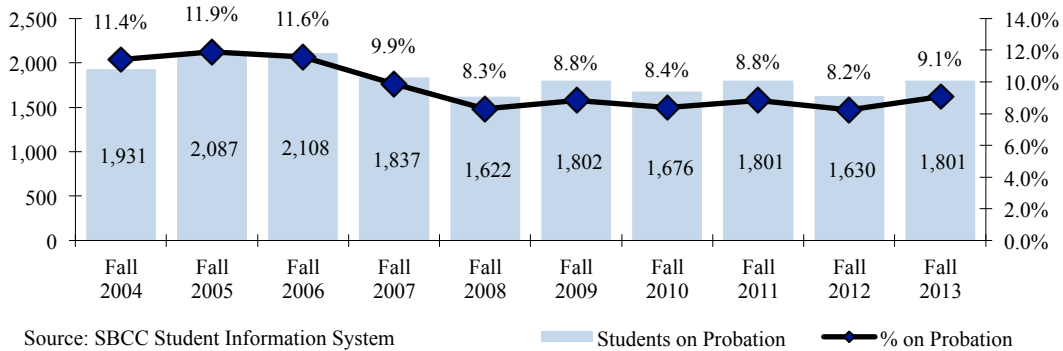
**Figure I.18 Successful Completion Rates Online vs. Face-to-Face - Spring**



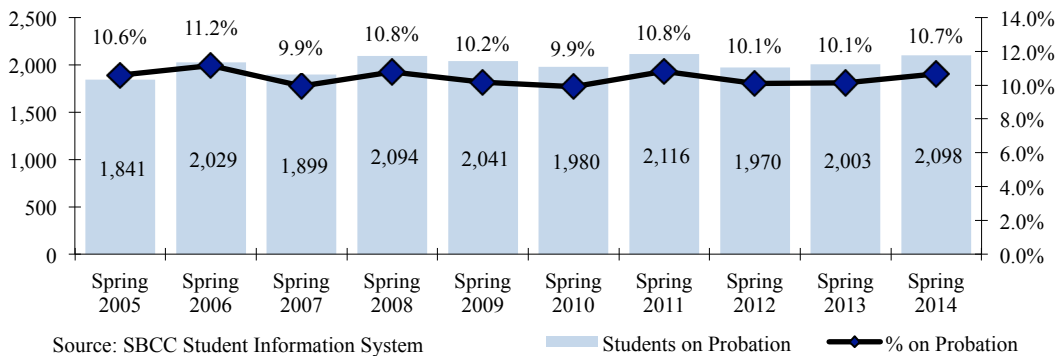
## Students on Academic or Progress Probation or Disqualification and Their Transition to Good Standing

The percentage of all students who ended the term on academic or progress probation or disqualification is slightly lower in Fall semesters compared to Spring (see Figures I.19 & I.20).

**Figure I.19 Students on Academic or Progress Probation or Disqualification - Fall**

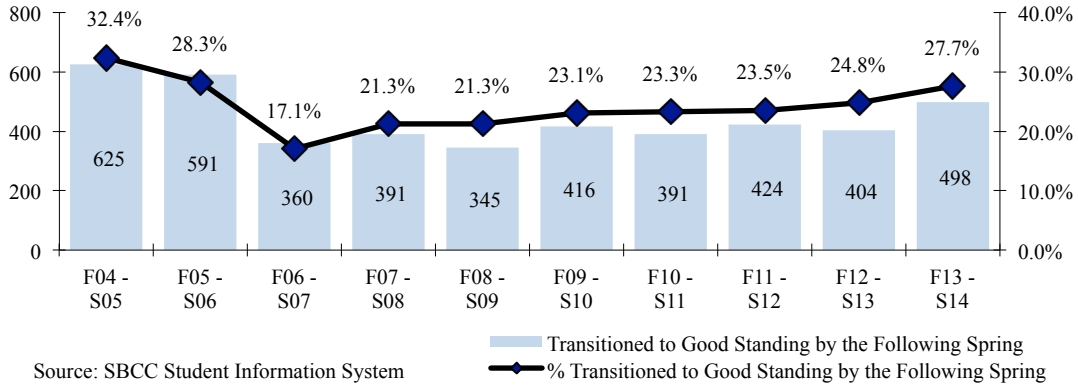


**Figure I.20 Students on Academic or Progress Probation or Disqualification - Spring**

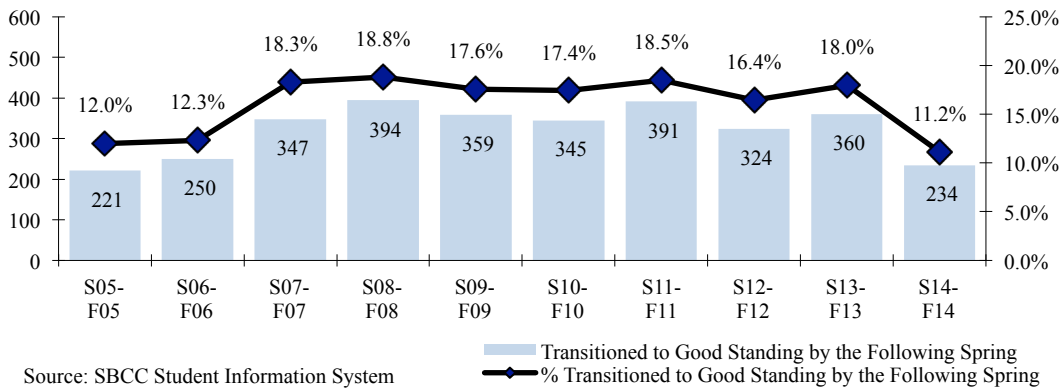


More students transition to good standing from Fall to Spring semesters than from Spring to Fall semesters (see Figures I.21 & I.22).

**Figure I.21 Fall Students on Academic or Progress Probation or Disqualification Transitioning to Good Standing by the Following Spring Semester**



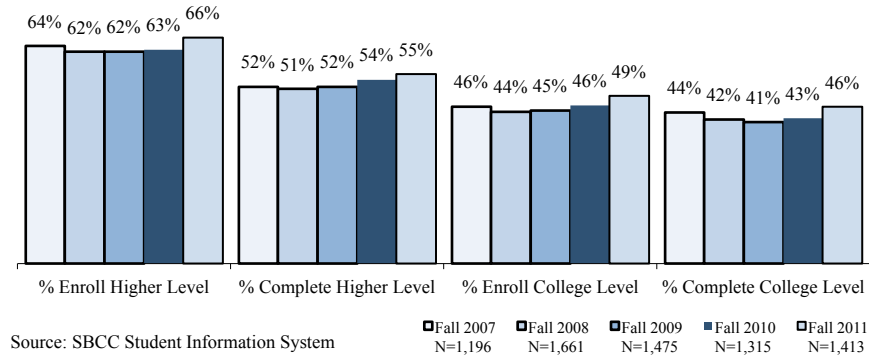
**Figure I.22 Spring Students on Academic or Progress Probation or Disqualification Transitioning to Good Standing by the Following Fall Semester**



**Progression through and Completion of the Basic Skills Course Sequence (English, Math and ESL)**

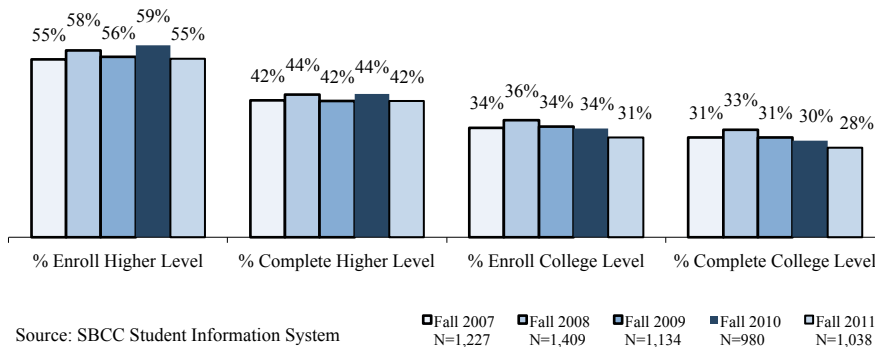
The percentage of students in basic skills courses who subsequently transition into college-level work remains an area of concern. In English, 66% of the students new to the College who enrolled in a basic skills course in Fall 2011 enrolled in a higher level course in the same area of study within three years, and 55% successfully completed at least one higher level course within the same time frame. Forty-nine percent enrolled in the English college-level course (ENG 110) within three years, and 46% completed the course successfully (see Figure I.23).

**Figure I.23 English Basic Skills Students Transition to College Level within 3 Years**



In mathematics, 55% of the students new to the College who enrolled in a basic skills math course in Fall 2011 enrolled in a higher level math course within three years, and 42% successfully completed at least one such course. Thirty-one percent enrolled in a college level math course within three years, and 28% completed the course successfully (see Figure I.24).

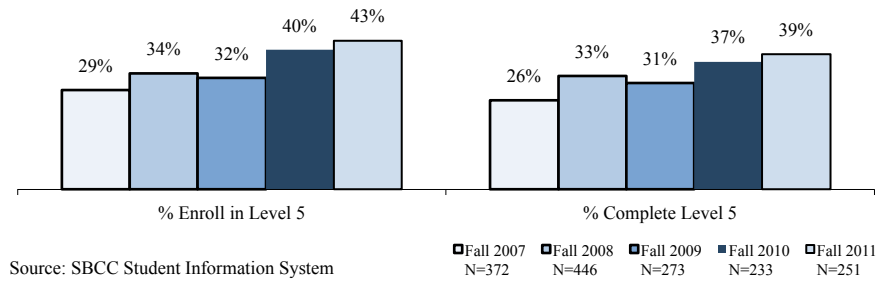
**Figure I.24 Math Basic Skills Students Transition to College Level within 3 Years**





In ESL, 43% of the students new to the College in Fall 2011 who enrolled in at least one ESL course in levels 1-4, subsequently enrolled in a level 5 ESL course within three years, and 39% successfully completed this course within the same time frame (see Figure I.25).

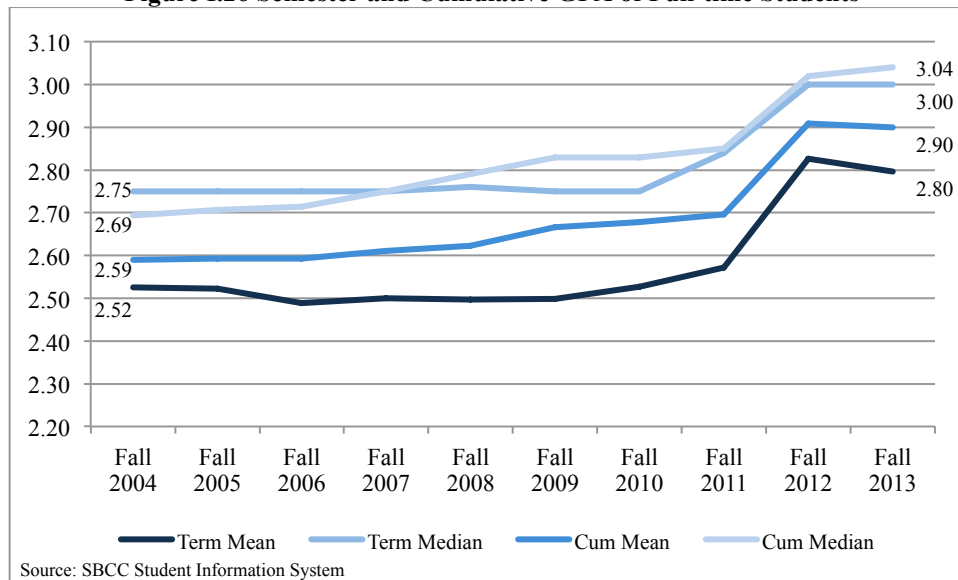
**Figure I.25 ESL Level 1-4 Students Transition to Level 5 within 3 Years**



***Semester and Cumulative GPA of Full-Time Students***

The average and median semester GPAs and cumulative GPAs of full-time students increased over the last ten years (see Figure I.26).

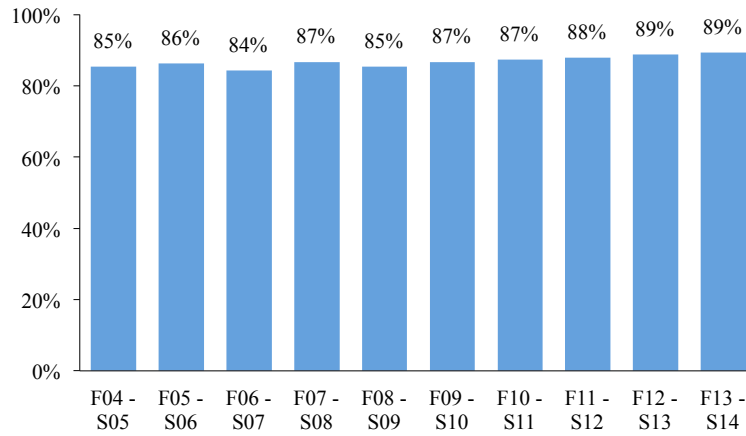
**Figure I.26 Semester and Cumulative GPA of Full-time Students**



### ***Persistence Rates of First-Time, Full-Time Students***

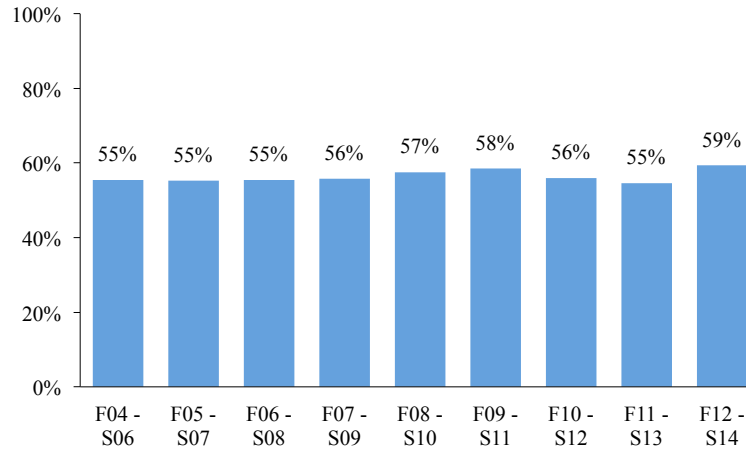
The first-to-second semester and first-to-fourth semester persistence rates of first-time, full-time students have remained fairly stable in recent years (see Figures I.27 and I.28).

**Figure I.27 Persistence Rates of First-Time, Full-Time Students  
Fall to Next Spring**



Source: SBCC Student Information System

**Figure I.28 Persistence Rates of First-Time, Full-Time Students  
First to Fourth Semester**

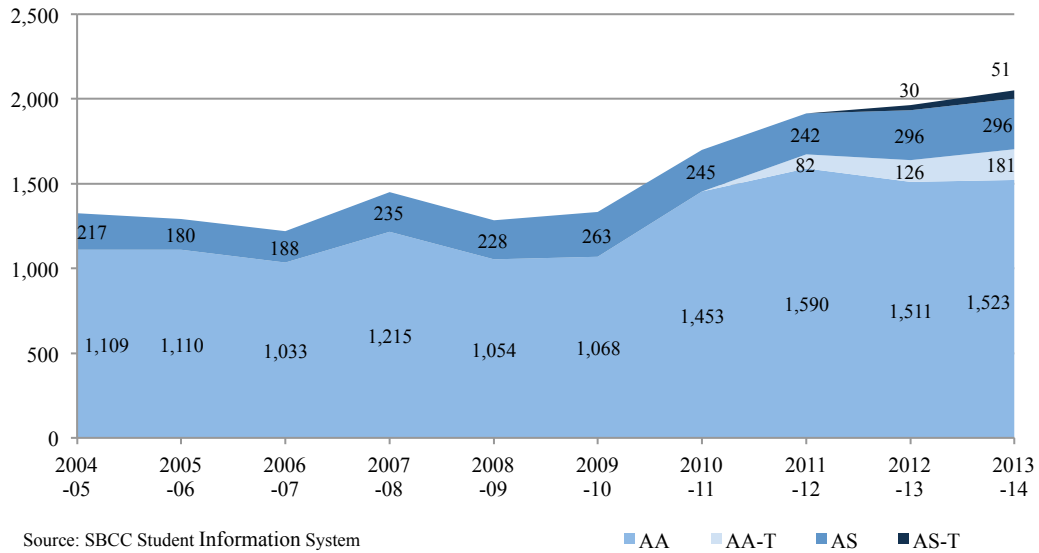


Source: SBCC Student Information System

## Degrees and Certificates Awarded

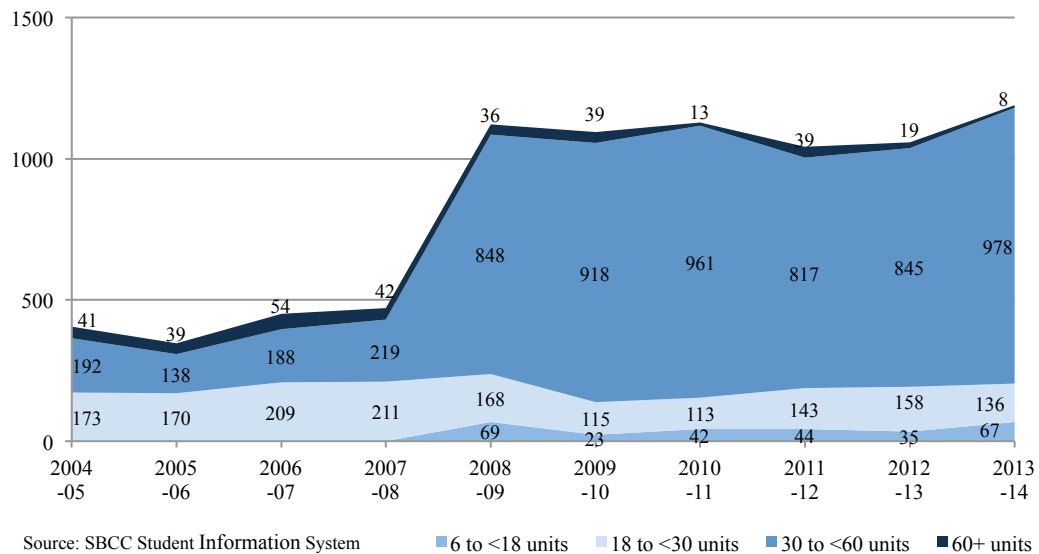
Degree awards increased noticeably in the last four years (see Figure I.29).

**Figure I.29 Number of Degrees Awarded by Type**



Certificate awards have remained around 1,000 annually since 2008-09. The large increase in 2008-09 reflects the addition of the IGETC and CSU Breadth certificates (see Figure I.30).

**Figure I.30 Number of Certificates Awarded by Type**



## Transfers to Four Year Institutions

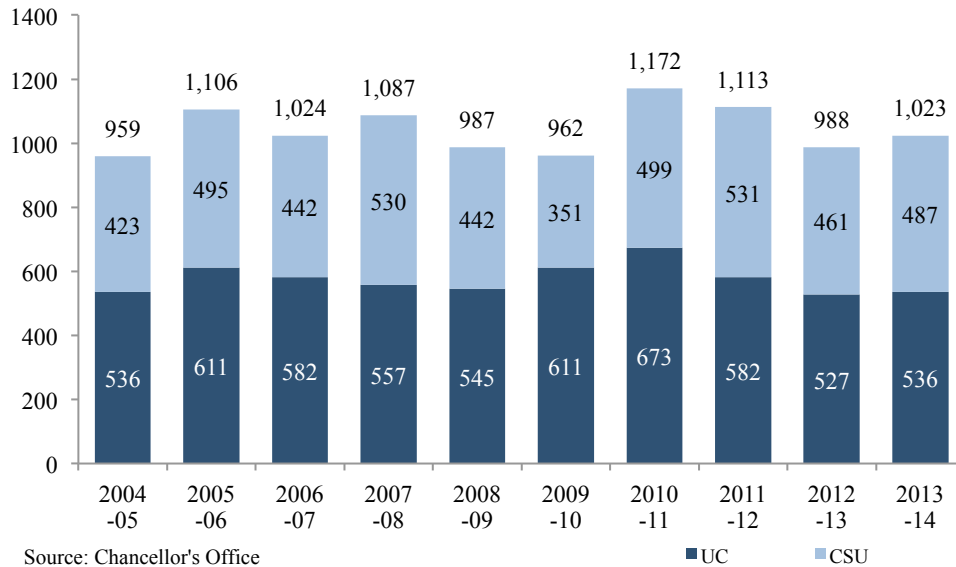
### Transfers to UC and CSU

From 2008-09 to 2013-14, the total number of students transferring annually from SBCC to UC and CSU campuses remained around 1,000. Declines in transfers to CSU occurred in 2008-09 and 2009-10 due to the budget-driven CSU trend towards regionalization, which gives preference to local applicants. However, transfers to CSU increased again in 2010-11 to previous levels (see Figure I.31).

In contrast to the decline in CSU transfers, the sharp increase in UC transfers can be attributed to the UC system adding an extra 500 transfer slots statewide in 2009-10. This was done “to help offset any impact the [freshman] enrollment limit may have on ethnic and socioeconomic diversity. Despite the reduction in entering-class numbers, the UC system [will] still find a space for every eligible California student who applies” according to a statement issued in January 2010 by UC President Mark G. Yudoff (see <http://newsroom.ucla.edu/portal/ucla/regents-cap-uc-enrollment-for-78481.aspx>).

Although transfers to UC schools increased dramatically for two years, it was not enough to offset the decrease in CSU transfers. A special Transfer Task Force has been formed to address this trend.

Figure I.31 Annual Transfers to UC and CSU

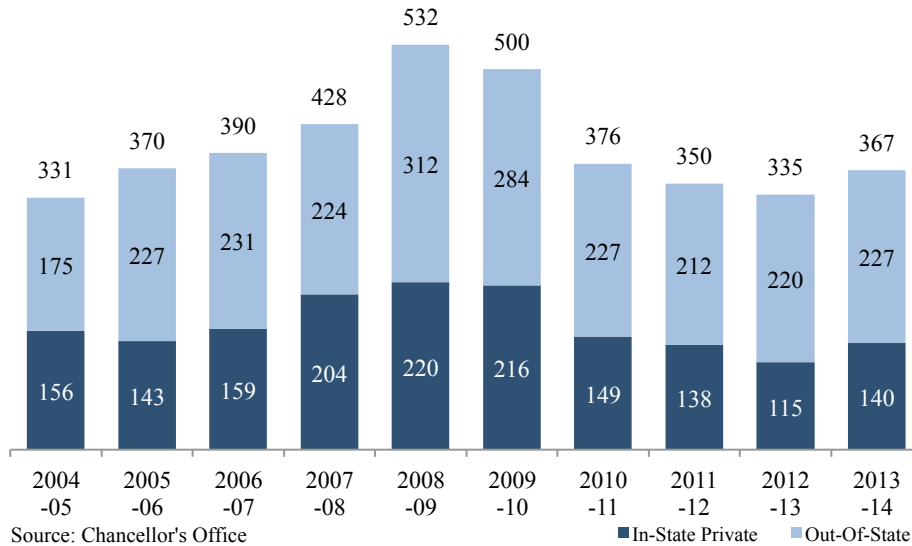


### Transfers to Other Four-year Institutions

The number of students transferring to in-state private and out-of-state institutions increased in 2008-09 and 2009-10, as shown in Figure 1.32. This trend reflects the increasing challenges students face in transferring to the UC or CSU system as noted above. The University of Phoenix leads the list of in-state privates, followed by Antioch University. The top out-of-state transfer destination for 2008-09 is University of Oregon.

The students counted in this report are those who took their first credit course at SBCC, then transferred to a 4-year institution after accumulating at least 12 units anywhere in the California Community College system (which most likely would have been SBCC as well). These data are provided by the Chancellor's Office.

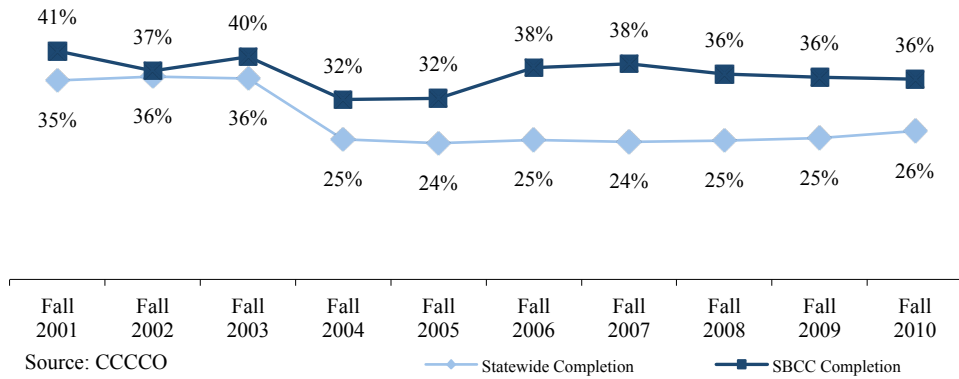
**Figure 1.32 Transfers to In-state Private and Out-of-State Four-year Institutions**



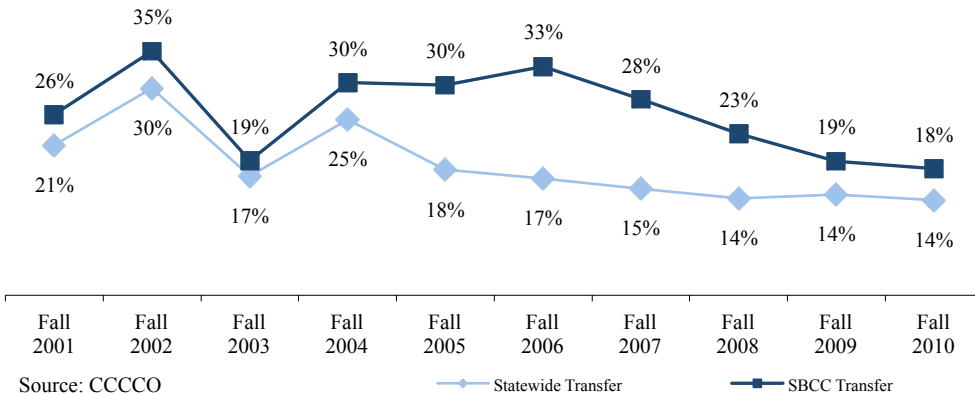
## Student Right-to-Know Act Completion and Transfer Rates

In compliance with the Student-Right-to-Know and Campus Security Act of 1990, it is the policy of all California Community Colleges to provide completion and transfer rates to all current or prospective students. The rates are calculated based on cohorts of first-time, full-time students starting in a fall semester whose self-reported goal is obtaining a certificate, degree or transfer. These cohorts are tracked for a three-year period. SBCC consistently surpassed the statewide rates in both completion and transfer rates calculated with this methodology (see Figures I.33 and I.34).

**Figure I.33 Student Right-to-Know Completion Rates**



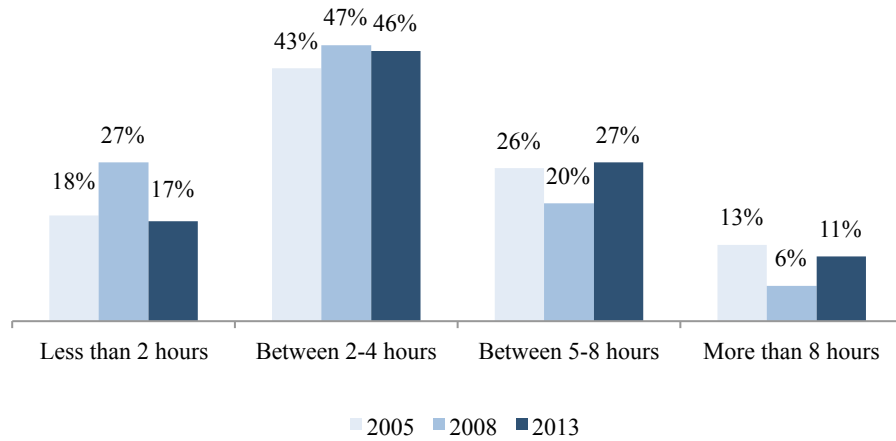
**Figure I.34 Student Right-to-Know Transfer Rates**



### *Number of Hours Students Study per Course per Week*

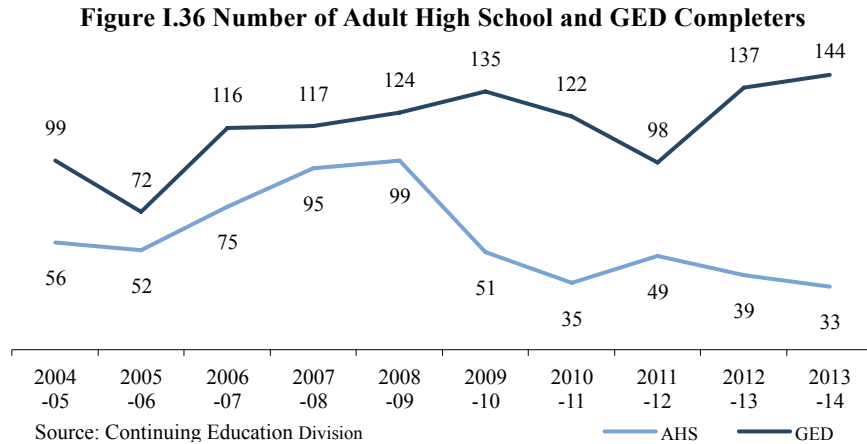
Every three to five years, the College conducts a comprehensive survey of students' college experiences to determine the level of satisfaction with various aspects of college life, including environment, instruction and services, and to determine student characteristics not available from the data gathered in the College's student information system. The last such surveys were conducted in Spring 2005, Spring 2008, and Spring 2013. Students' self-reported hours of study per course per week were similar in 2005 and 2013, but decreased in 2008 (see Figure I.35).

**Figure I.35 Number of Study Hours per Course per Week**



### ***Continuing Education Students Receiving General Educational Development (GED)***

The number of GED completers fluctuated slightly across the period, ranging from 72 to 137. The number of Adult High School (AHS) completers reached a high of 99 in 2008-09. Due to changes in state requirements, no new students were admitted from July 1, 2009 - September 13, 2010. In Fall 2010, new requirements were instituted that increased the instructional hours required from 2.5 hours per credit to 14.7 hours per credit. These two changes resulted in large decreases in AHS completions (see Figure I.36).



### ***Key Areas of Institutional Effectiveness in the Area of Student Learning, Achievement and Development***

Over the past five years, the College maintained the levels of student success in the areas of persistence of newly matriculated students and overall course completions. SBCC made progress in the completion rates of basic skills courses in math and English. Students' progression through the sequence of basic skills courses and into college-level work has improved, but continues to be an area of concern. The annual transfers to UC and CSU campuses rebounded in 2007-08, as did the number of degrees and certificates awarded. Online overall success rates have steadily improved over the past five years, and the number of Continuing Education GED completers continues to grow.

### ***College Action in the Area of Student Learning, Achievement and Development***

The College will continue its sustained efforts to support quality instruction and promote student success. The College will continue its focus on increasing student successful course completion and persistence, progression and completion of basic skills course sequences, degree attainment, transfers to four-year institutions and workforce preparation.



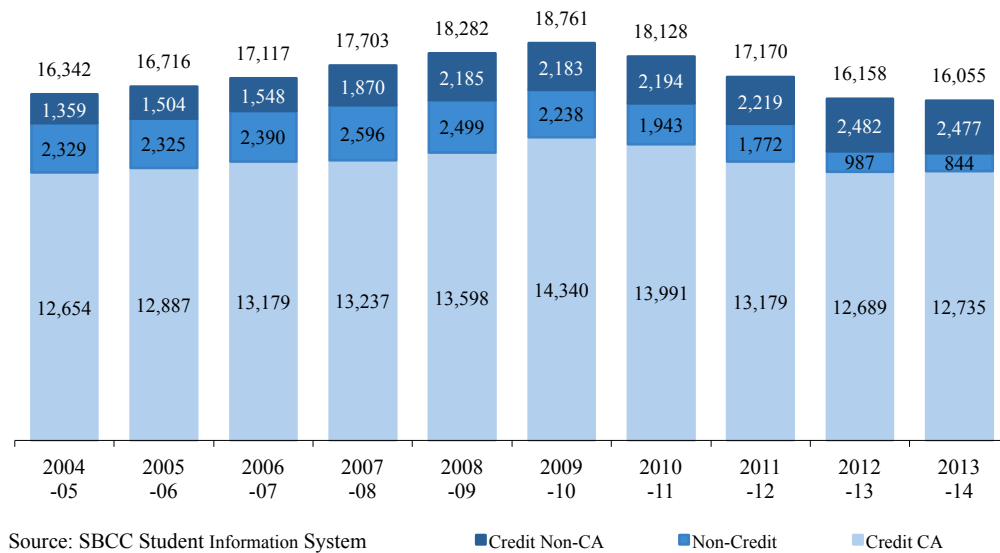
## CHAPTER II: STUDENT OUTREACH AND RESPONSIVENESS TO THE COMMUNITY

In order to meet the needs of an increasingly diverse population, Santa Barbara City College is faced with the challenge of ensuring access to all students who can benefit from its courses and programs. The changing student population also requires high-quality instruction and support services responsive to the needs of all students, regardless of ethnicity, language, socioeconomic background, or disability.

### *Annual Full-Time Equivalent Students (FTES)*

The downturn in the economy and cuts in enrollments at UC and CSU campuses has led to an unprecedented demand for our courses. In 2009-10, despite a \$2.6M cut in base enrollment funding, the Credit Division served 1,158 FTES over its apportionment base, reflecting our dedication to our mission of supporting student success, but also representing \$5.21M in unfunded growth. Much of this growth was generated by online instruction, but demand for on-campus courses also spiked. Students are carrying higher unit loads, and the number of full-time students continues to increase. Decreases in 2010-11, 2011-12, 2012-13, and 2013-14 are due to budgetary restrictions and reductions in the number of course offerings.

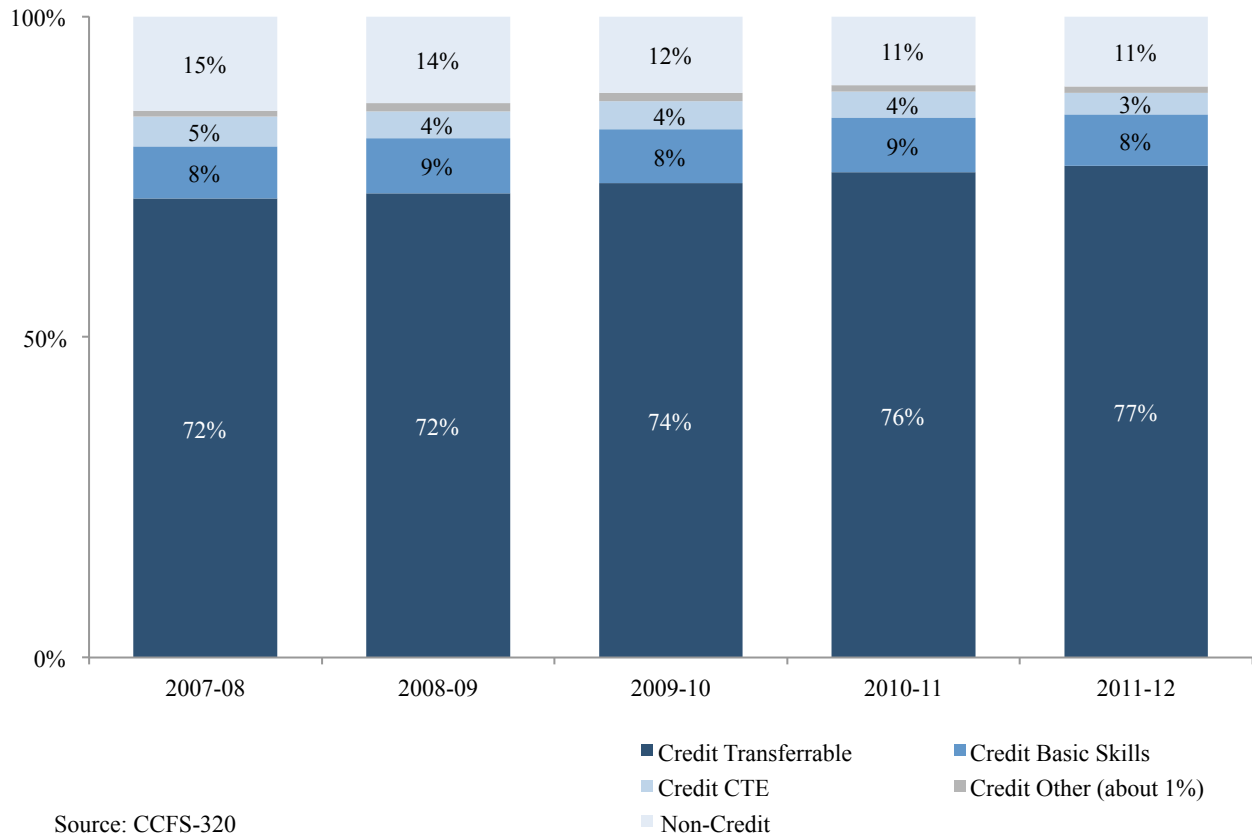
**Figure II.1 Annual FTES**



### *FTES by Core Mission Category*

The majority of FTES are in credit transferrable courses, followed by non-credit and basic skills courses (see Figure II.2).

**Figure II.2 FTES by Core Mission Category  
2007-08 to 2011-12**

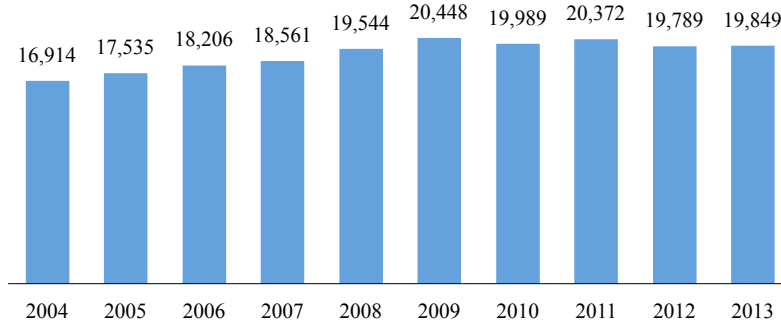


## Credit Division

### Credit Student Headcount

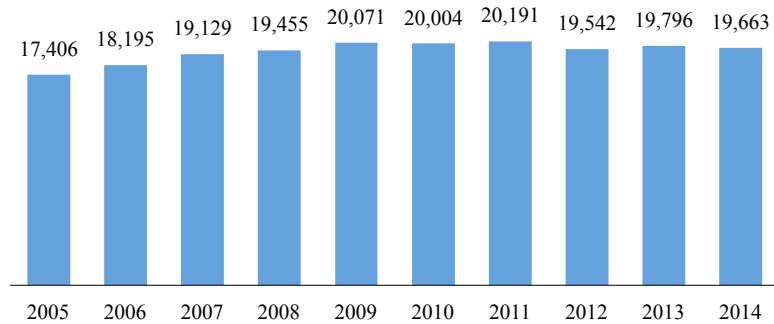
The credit student headcount has remained between 19,500 and 20,500 over the last six years (see Figures II.3 and II.4). The slowed enrollment growth was intentional, due to the need to reduce section offerings as a result of state budget reductions.

**Figure II.3 Credit Student Headcount - Fall**



Source: SBCC Student Information System

**Figure II.4 Credit Student Headcount - Spring**

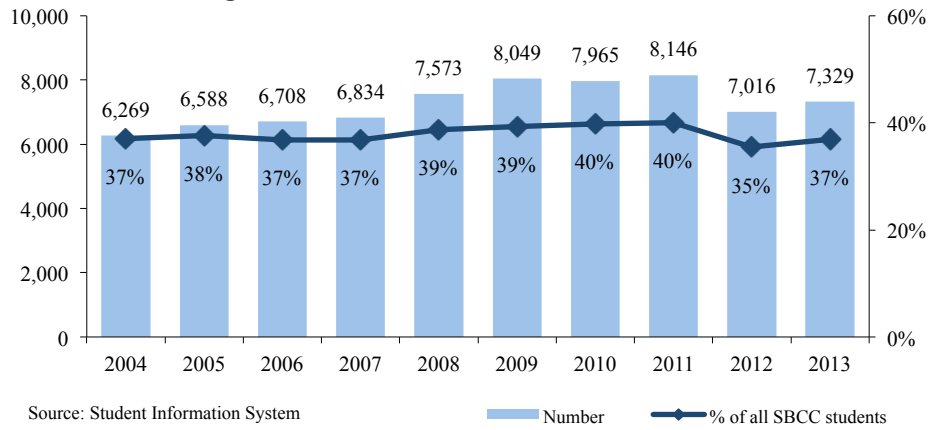


Source: SBCC Student Information System

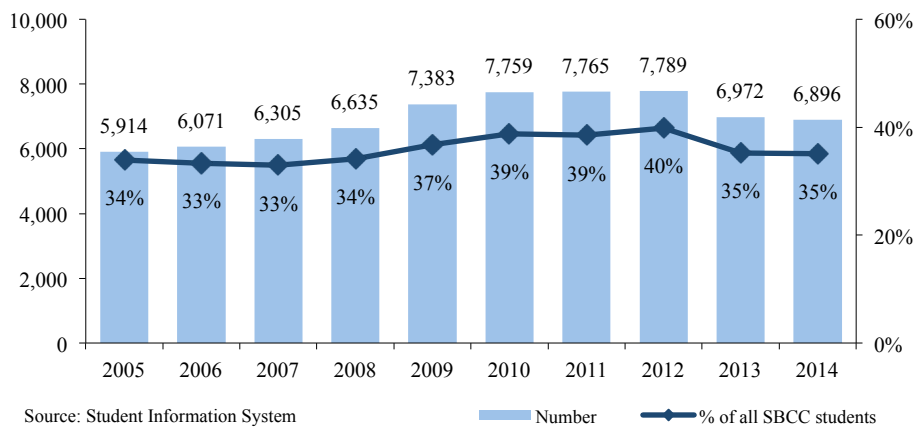
## Full-Time Credit Student Headcount

Full-time students (enrolled in 12 or more units) represent between 35% and 40% of all students.

**Figure II.5 Full-Time Student Headcount - Fall**

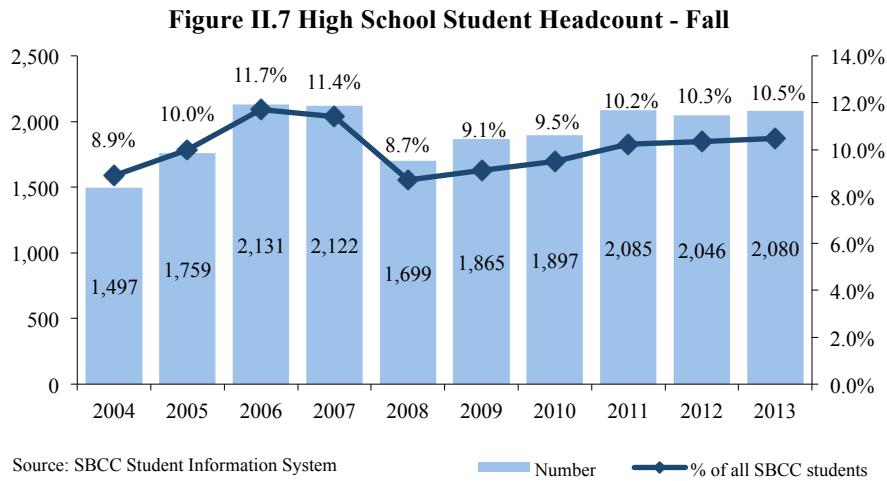


**Figure II.6 Full-Time Student Headcount - Spring**



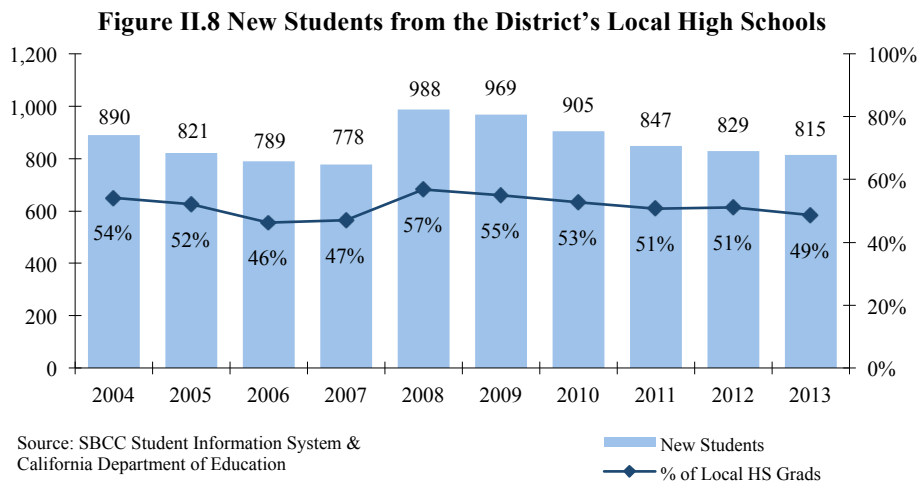
## High School Students Attending SBCC Credit Division

The Dual Enrollment Program has expanded significantly since its inception in fall 1999, as the College has enhanced its outreach to local high schools, providing more opportunities for students to enroll in college-level courses while still in high school. High school students attending classes offered by SBCC represent between 9% and 12% of the total unduplicated student headcount (see Figure II.7).



## First-Time Credit Division SBCC Students from the District's Local High Schools (San Marcos, Santa Barbara, Dos Pueblos, Carpinteria and Bishop)

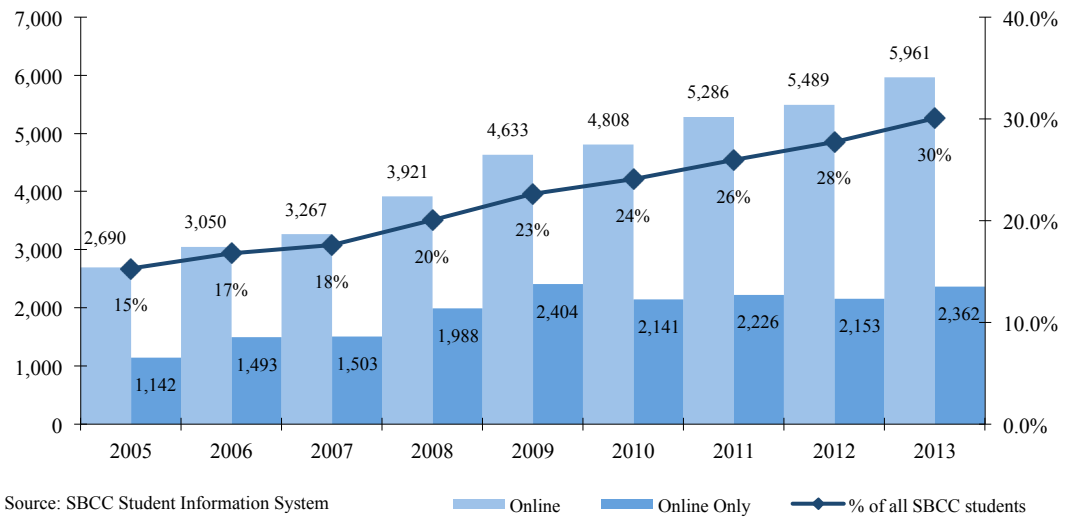
The percentage of local high school graduates enrolling as first-time freshmen at SBCC has decreased gradually over the last five years (see Figure II.8). The fall semester in which these students enroll as first-time freshmen does not necessarily follow immediately after the semester in which they graduated from high school.



## Online Student Headcount - Credit Division

Online student enrollment has increased steadily over the last nine years, representing 30% of all SBCC students by fall 2013. The number of students enrolled fully online only has leveled off to a little over 2,000 each fall semester (see Figure II.9).

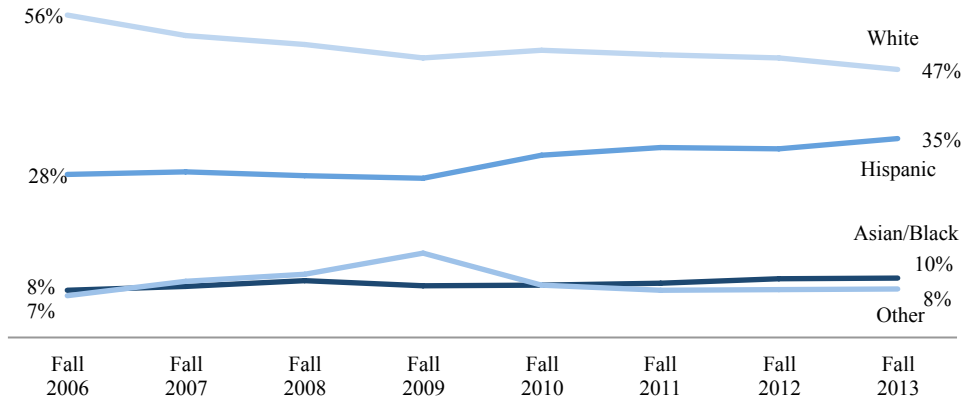
**Figure II.9 Online Student Headcount - Fall**



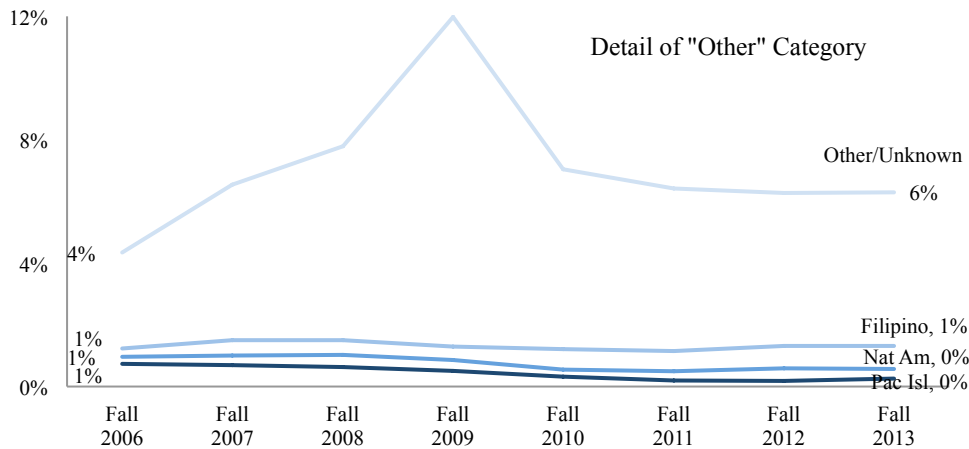
## Credit Student Ethnic Composition

Ethnic composition shows an increase in the Hispanic population, reflecting regional and national trends, and an increase in those who do not state their ethnic origin. The “unknown” percentage nearly doubled between Fall 2008 and Fall 2009, which may be related to the Summer 2009 introduction of the federally-mandated “multi ethnicity” question on the admission application. This is a 2-part question that provides more response options, allowing for the declaration of a multi-racial background. However, the question is more complex for the applicant to answer, possibly leading to more students skipping the question. Other schools have experienced a similar phenomenon.

**Figure II.10 Credit Student Ethnic Composition Fall 2008 – Fall 2012**



Source: SBCC Student Information System

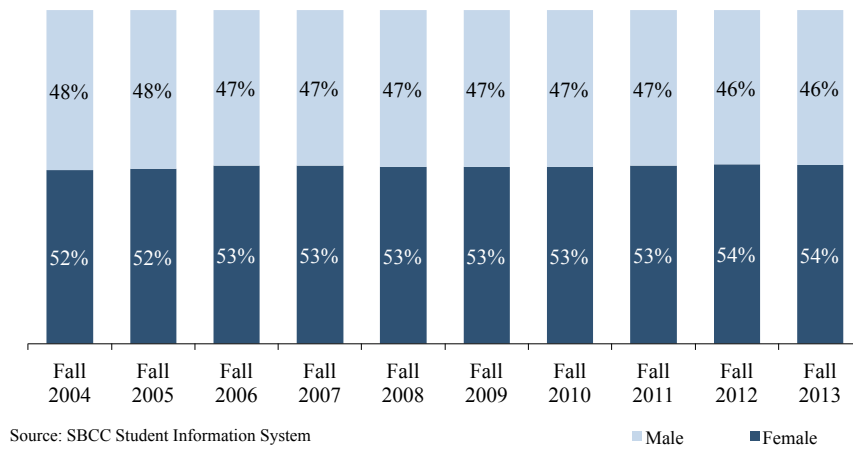


Source: SBCC Student Information System

## Credit Gender Composition

Over the past ten years, the gender composition in SBCC's credit programs remained stable, with slightly more females than males each semester.

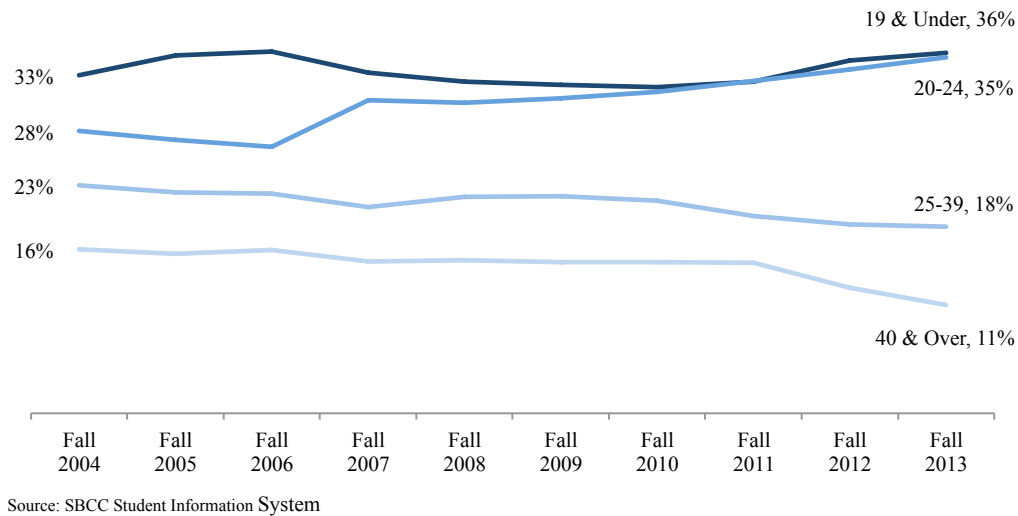
**Figure II.11 Credit Student Gender Composition - Fall**



## Credit Age Composition

The percentage of students by age has remained fairly stable over the last five years, fluctuating only slightly within each group. There was a slight shift toward a younger overall student population, as evidenced by slight increases in the 18-25 age groups and slight decreases in the 30 and over age groups.

**Figure II.12 Credit Student Age Composition - Fall**

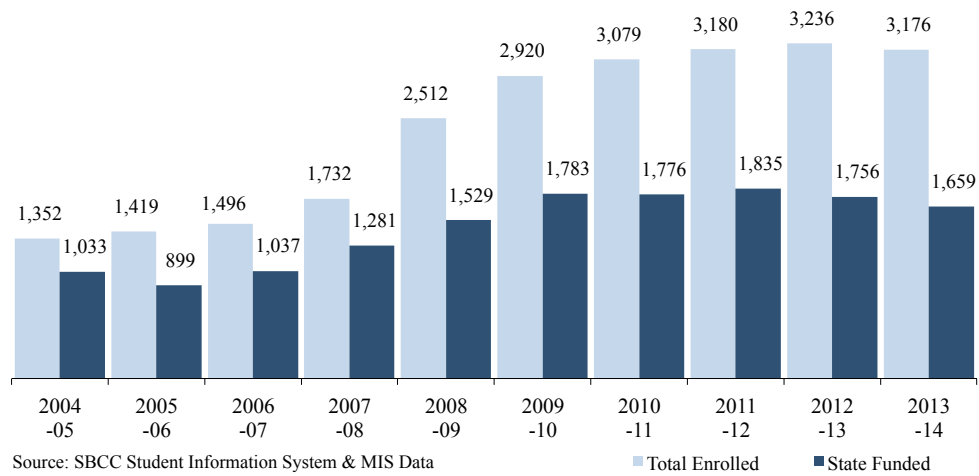




## Students with Disabilities Attending SBCC Credit Division

The number of students with disabilities enrolled in credit programs has increased over the past several years. The College receives state funding for those students who have had at least four contacts with the Disabled Student Programs and Services (DSPS) office within an academic year (see Figure II.13).

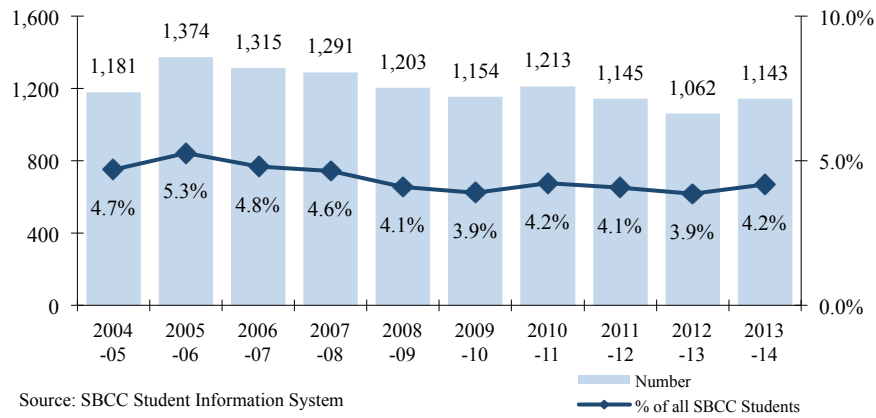
**Figure II.13 Number of Students with Disabilities Enrolled and State Funded**



## Extended Opportunity Programs and Services (EOPS) Credit Students

The number of EOPS students enrolled at SBCC held fairly steady across the period, remaining between 1,000 and 1,400, and representing between 3.9% and 5.3% of all SBCC students (see Figure II.14).

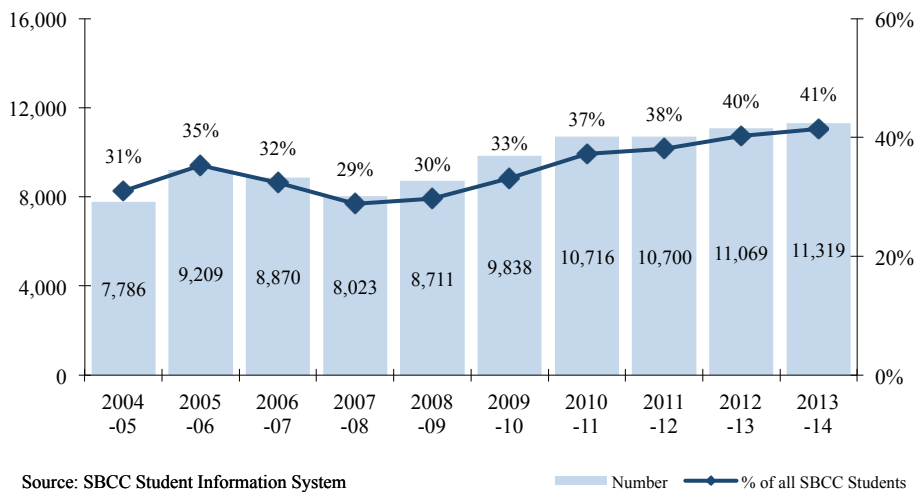
Figure II.14 EOPS Students



## Economically Disadvantaged Students Attending SBCC

The number of economically disadvantaged students (defined as either in EOPS or receiving a Board of Governors (BOG) Fee Waiver) increased over the last ten years. The percentage of all SBCC students who are economically disadvantaged also increased (see Figure II.15).

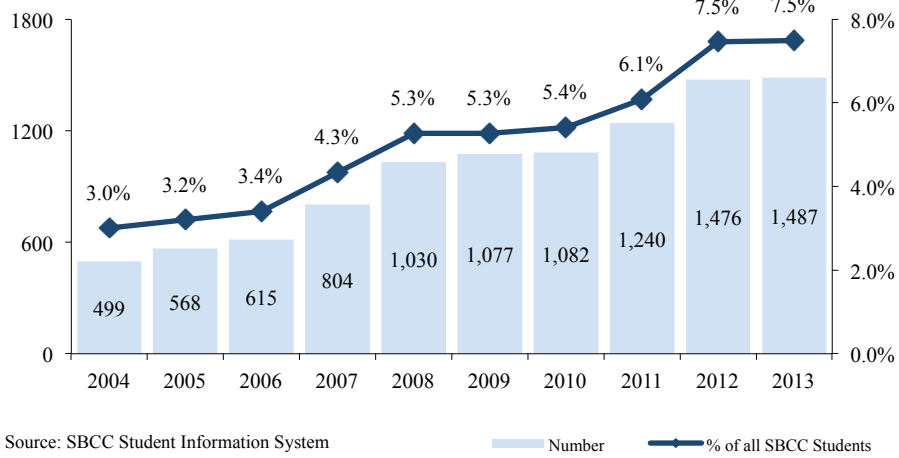
Figure II.15 Economically Disadvantaged Students



## International Students Attending SBCC Credit Division

The number of international students attending SBCC with student visas increased over the period, representing 7.5% of all credit students in the last two fall semesters (see Figure II.16).

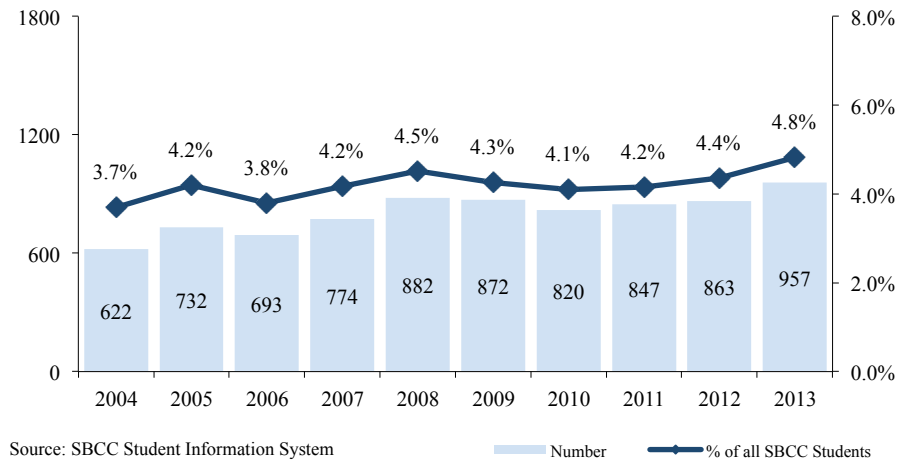
**Figure II.16 Credit Students with Student Visas - Fall**



## Out-of-State Students Attending SBCC

The number of out-of-state students attending SBCC has increased slightly over the period, but has remained between 4% and 5% of the credit student population (see Figure II.17).

**Figure II.17 Credit Students with Out-of-State Residency - Fall**

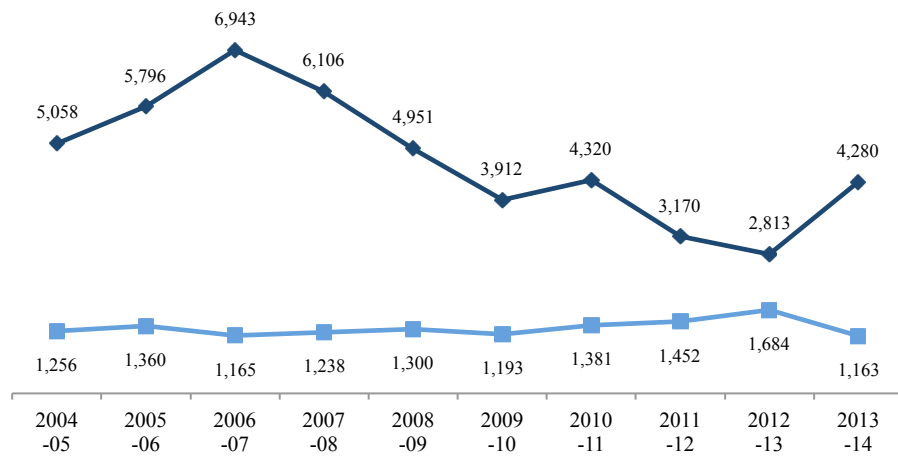


## Course Enrollments in Employer-based Training, Work Experience, and Service Learning

Since Fall 1999, the College has offered courses to employees of the county and later other employers in the area under the umbrella of the Employee University. In Summer 2001, the Board of Trustees approved the proposal to create the Professional Development Center, which includes professional development courses offered to employees of SBCC and county employers. The first classes for SBCC employees were offered in Spring 2002. All courses offered through the Employee University and the Professional Development Center are open to all members of the community.

Enrollment in the Employer-based Training program decreased across the period. The decreases in 2008-09, 2009-10 and 2011-12 can be attributed to the recent fiscal crisis and associated budget shortfalls, which resulted in significant reductions in employee training programs for both the City and County of Santa Barbara. The General Work Experience and Service Learning program remained fairly stable across the period, with small fluctuations from year to year (see Table II.18).

**Table II.18 Annual Duplicated Course Enrollments in Employer-based Training, Work Experience and Service Learning**



Source: SBCC Student Information System

◆ Employer-based Training    ■ Work Exper & Service Learning

## Continuing Education Division

### Continuing Education Student Headcount

In 2009, the Continuing Education division adopted a new online registration system and student information database named Lumens, to replace its old paper-based registration process and outdated computer software. Among many other improvements, the new Lumens system is far better at preventing the creation of duplicate student records, a problem that plagued the old system due to inaccuracies in scanning individual information from paper scan forms. This led to higher headcounts in the old system, and the old data is not comparable to the more accurate headcounts from the new Lumens system. Therefore, we are presenting Continuing Education data here as of the advent of the Lumens system.

The unduplicated headcount of students participating in Continuing Education has decreased steadily over the last five years (see Figure II.19).

**Figure II.19 Continuing Education Student Headcount**

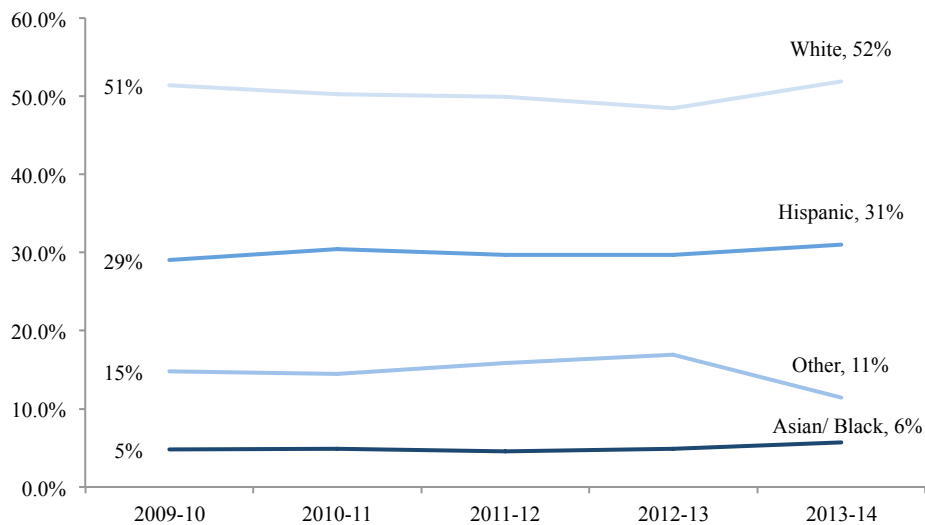


Source: SBCC CE Student Information System

### Continuing Education Student Ethnic Composition

The ethnic makeup of the Continuing Education student body has remained fairly constant overall (See Figure II.20). Of the roughly 11% students in the “other” category, 8% are those who declined to state their ethnicity. The remaining 3% include Filipino 0.5%, Native American Eskimo 0.7%, Pacific Islander 0.3%, and Other 1.5%.

**Figure II.20 Continuing Education Student Ethnic Composition**

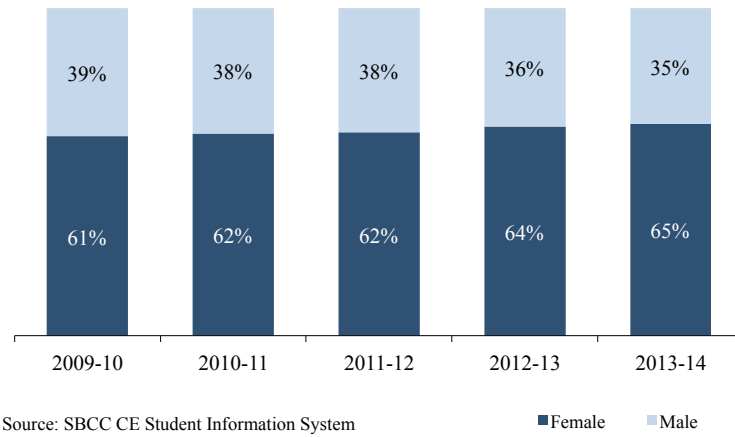


Source: SBCC CE Student Information System

### Continuing Education Gender Composition

The proportion of female students in SBCC's Continuing Education programs increased slightly across the period (see Figure II.21).

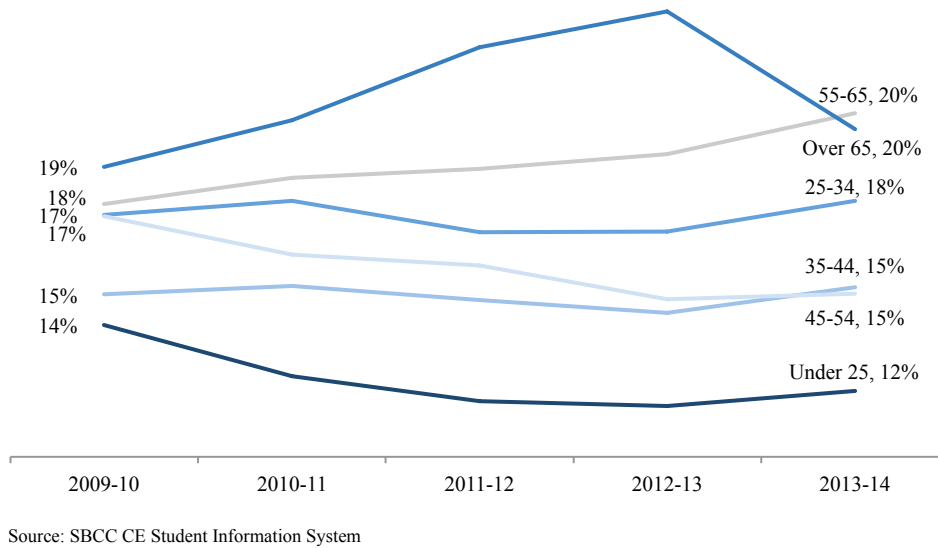
**Figure II.21 Continuing Education Student Gender Composition**



### Continuing Education Age Composition

Only minor fluctuations in age groups have occurred over the last five years (see Figure II.22).

**Figure II.22 Continuing Education Student Age Composition**



### ***Key Areas of Institutional Effectiveness in the Area of Student Outreach and Responsiveness to the Community***

Over the past five years, the College has made substantial progress in enhancing student access. The College has expanded instructional options through its Online College and Professional Development courses for employees to ensure that all segments of the population in the District can take advantage of an affordable higher education. SBCC has been successful in developing and maintaining a student body that reflects the diversity of the College's service area. The College's mix of credit and non-credit instructional programs enhances this diversity.

### ***College Action in the Area of Student Outreach and Responsiveness to the Community***

The College will continue its educational efforts for students, faculty, and staff in understanding and appreciating the social, demographic, and cultural diversity within the College community. SBCC will continue to fulfill its responsibilities to accommodate existing students, and reach out to the underserved segments of the population in our community, who seek the essential advantages that higher education provides.

As part of the comprehensive Institutional Self Study published in June 2009, prepared as part of our Reaffirmation of Accreditation, we have developed a number of planning agendas including increase the number of online degrees and certificates to 26 in all, of which at least 3 or 4 are relevant for this commentary.

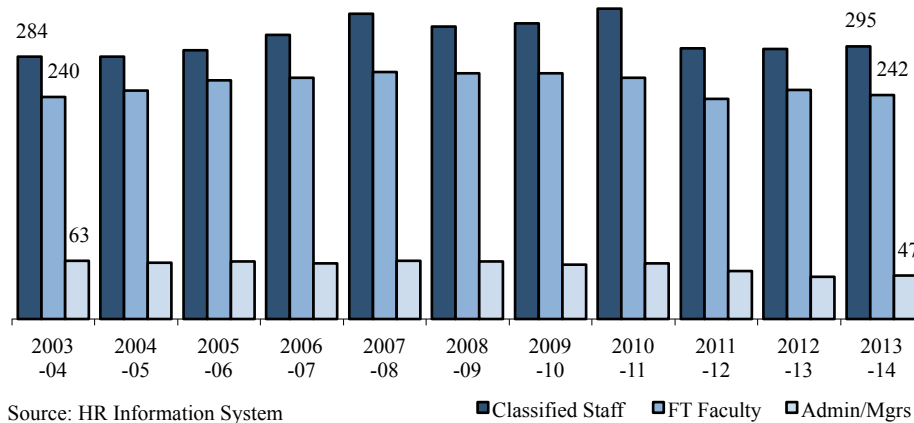
The Distance Education Task Force was recently created to make recommendations for ensuring equivalent services for campus-based and distance education services at SBCC. A Transfer Task Force has been created to examine transfer rates and patterns in detail, and recommend strategies for increasing successful transfers among those students who indicate transfer to a 4-year institution as their goal.

## CHAPTER III: FACULTY, STAFF AND ADMINISTRATORS/MANAGERS

### *Faculty, Staff and Administrators/Managers*

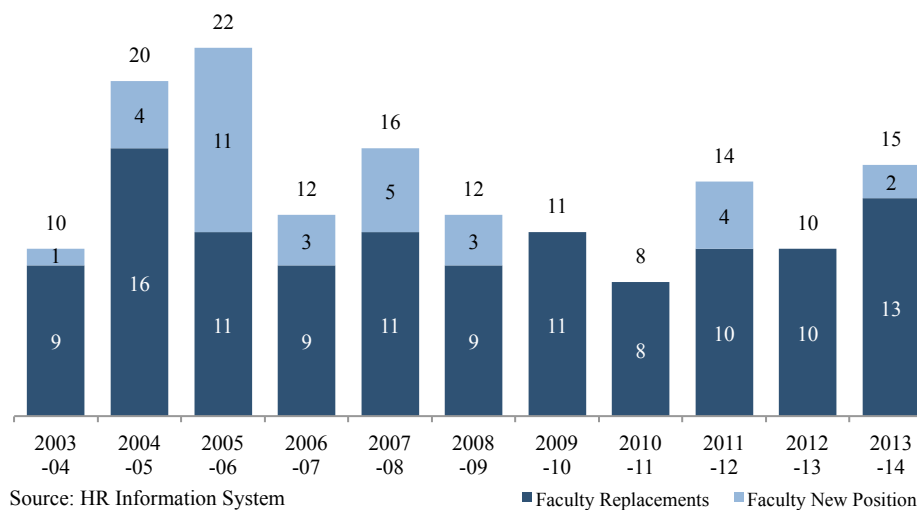
Due to the reductions in state funding for community colleges, the full-time faculty obligation has been waived; thus the College did not hire new full-time faculty for 2008-09 or 2009-10. Regarding classified staff positions, those that became vacant due to retirements or resignations were kept vacant for a period, due to the state fiscal crisis. In 2009-10, all classified vacancies were filled, and several positions have been added. However, further hiring freezes were necessary in 2011-12 due to continued budgetary restrictions. Regarding administrative and management positions, the college restructured its Continuing Education management positions, reducing the number of Deans from 2 to 1, and eliminating a Director position. In the Credit division, a Dean position that became vacant in August 2009 was not replaced; the workload has been effectively absorbed by the remaining Deans.

**Figure III.1 Permanent Faculty, Staff and Administrators/Managers**



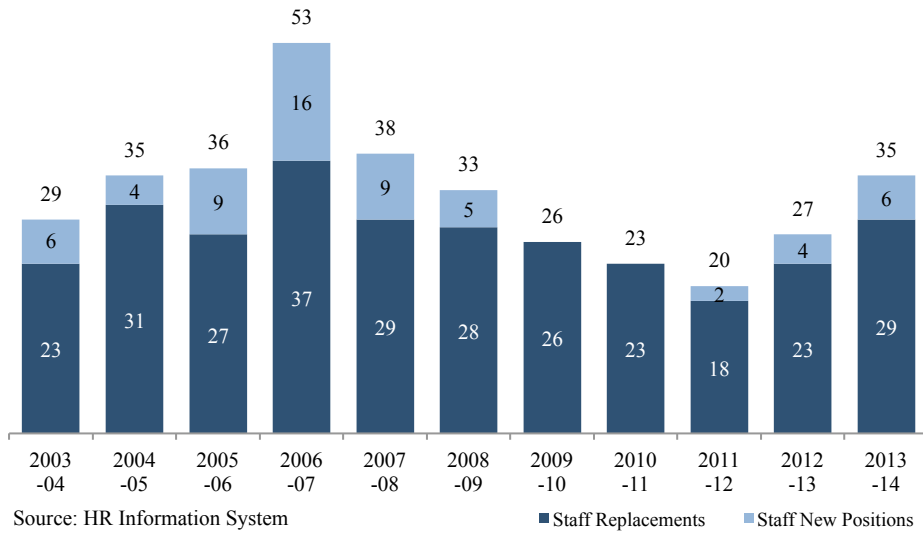
In every year, the majority of new hires among regular faculty, staff and administrators/managers are replacement positions and not new positions (see Figures III.2-4). Discrepancies between overall increases in headcount from year to year (Figure III.1) versus the number of new positions each year occur as a result of retirements, resignations, promotions, transfers, positions that are not replaced, temporary contracts, and replacements for leaves of absence and reduced workloads.

**Figure III.2 Replacement vs. New Positions among Permanent Faculty New Hires**

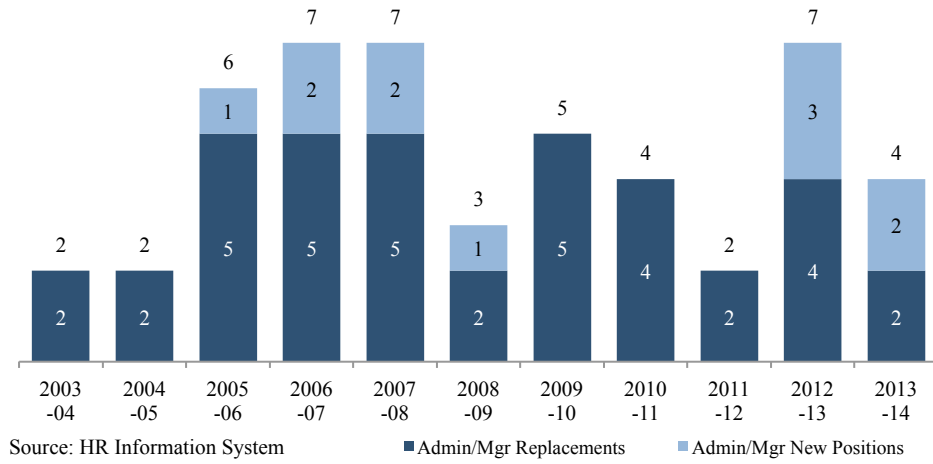




**Figure III.3 Replacement vs. New Positions among Full-Time Staff New Hires**



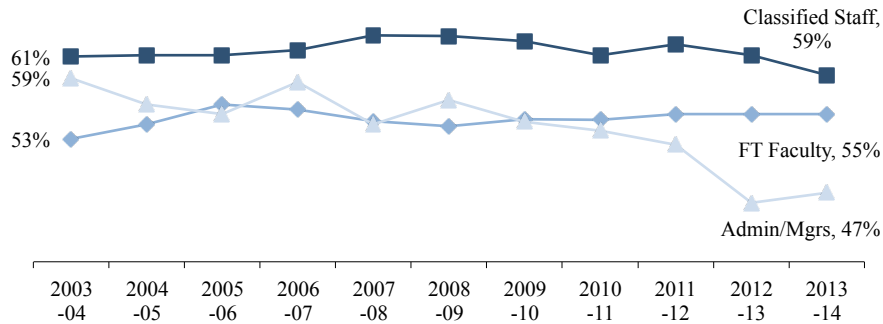
**Figure III.4 Replacement vs. New Positions among Administrator/Manager New Hires**



### Gender Composition of Faculty and Staff

The proportion of women remained fairly stable over the past five years; ranging from 53% to 56% among full-time faculty, from 61% to 59% among full-time staff, and from 46% to 59% among administrators and managers (see Figure III.5).

**Figure III.5 Percent Women among Permanent Faculty, Staff and Administrators/Managers**

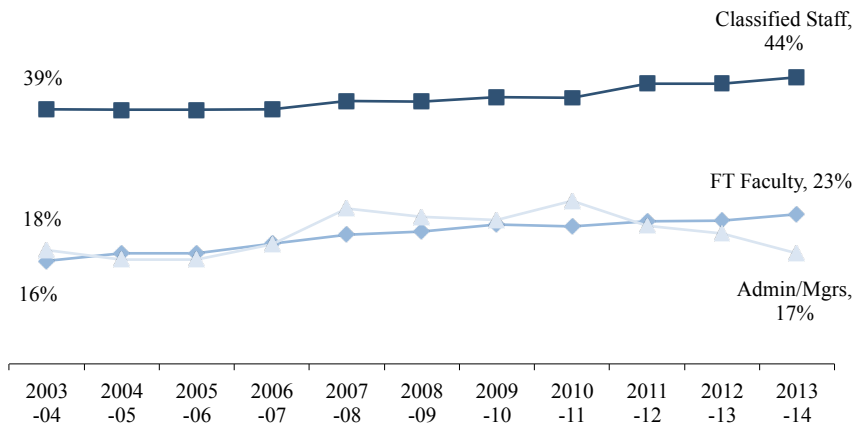


Source: Human Resources Information System

### Ethnic Composition of Faculty and Staff

The percentage of minorities among regular classified staff increased from 39% to 44% over the last eleven years. An increase in minorities can also be seen among full-time faculty, from 16% to 23% during this same period. The proportion of minorities among administrators and managers fluctuated a bit across the period, remaining between 16% and 25%. The proportion of minorities among classified staff is almost twice that of full-time faculty or administrators (see Figure III.6).

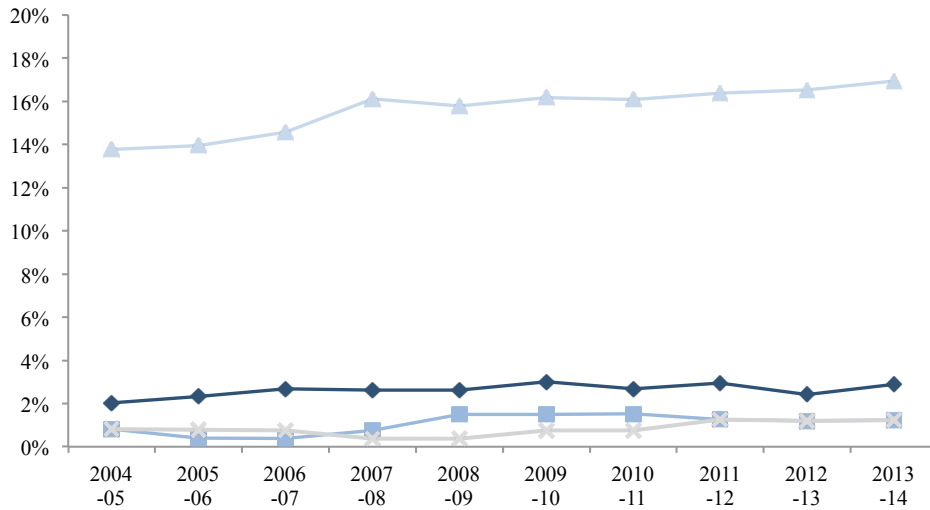
**Figure III.6 Percent Minorities among Permanent Faculty, Staff and Administrators/Managers**



Source: Human Resources Information System

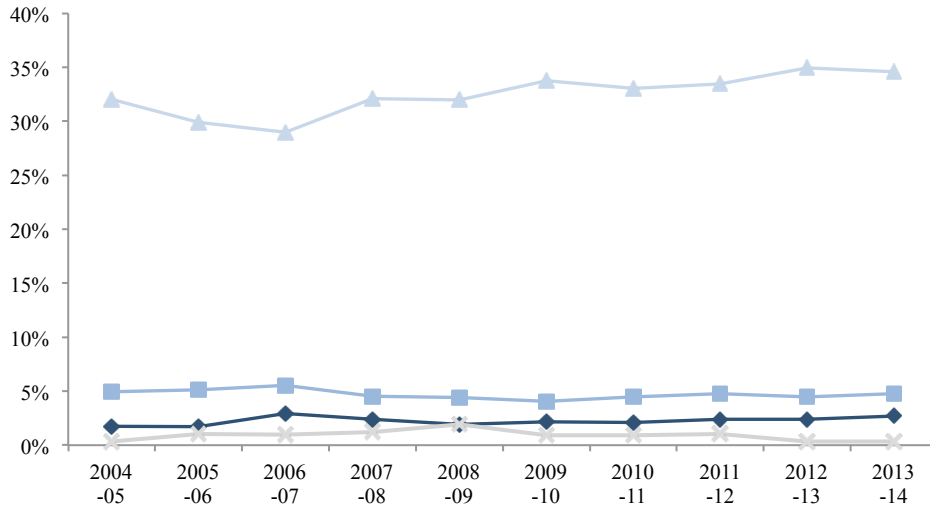
The college has made a concerted effort in the outreach and recruitment process for filling vacancies to increase the number of applications for qualified minorities and other underrepresented groups. The slight increase in Latino faculty and staff can be seen in the three charts below. The remaining ethnic groups have remained fairly stable over the last nine years (see Figures III.7-9). The college will continue its efforts in this important area.

**Figure III.7 Percentage Breakdown of Non-White Ethnicities among Permanent Faculty**



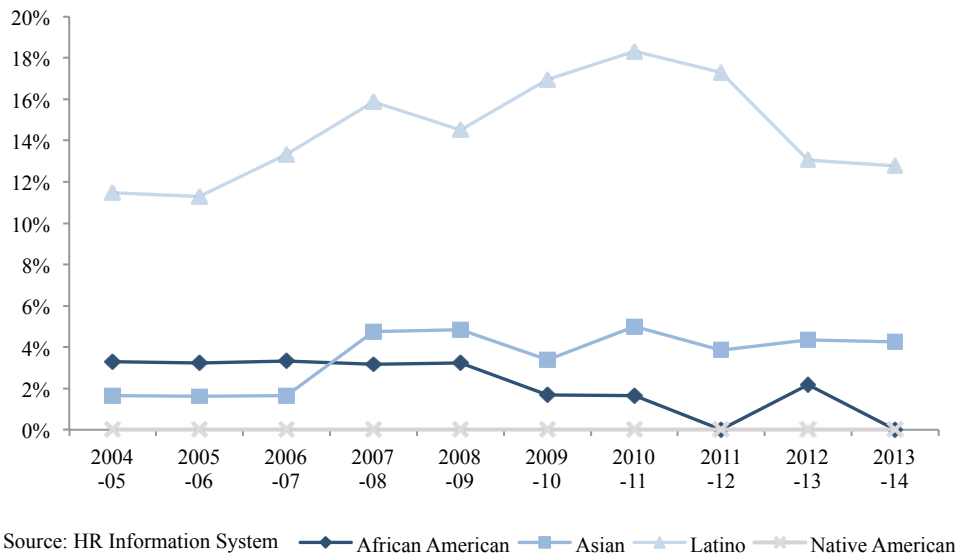
Source: HR Information System — African American — Asian — Latino — Native American

**Figure III.8 Percentage Breakdown of Non-White Ethnicities among Full-Time Staff**



Source: HR Information System — African American — Asian — Latino — Native American

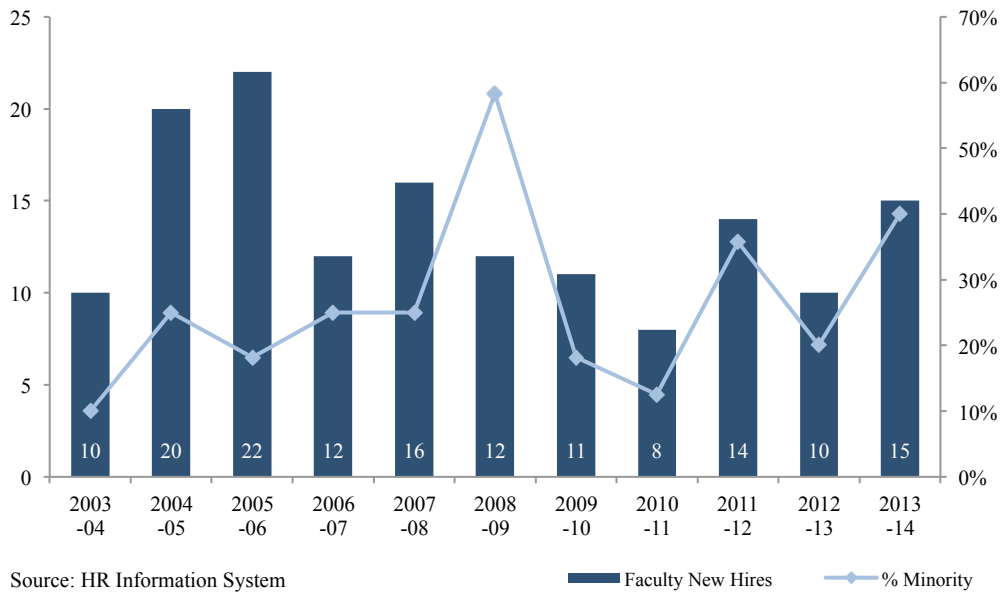
**Figure III.9 Percentage Breakdown of Non-White Ethnicities among Administrators/Managers**



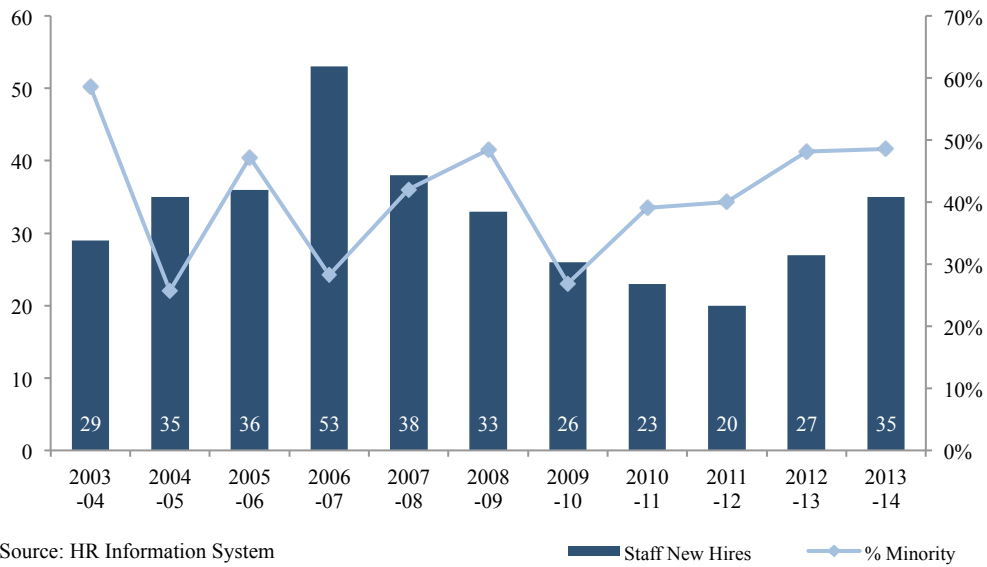
***Ethnic Composition of New College Hires***

Over the past eleven years there was a fluctuating number of ethnic minorities hired to fill permanent faculty, classified staff and administrative/management vacancies, as shown in the three figures below.

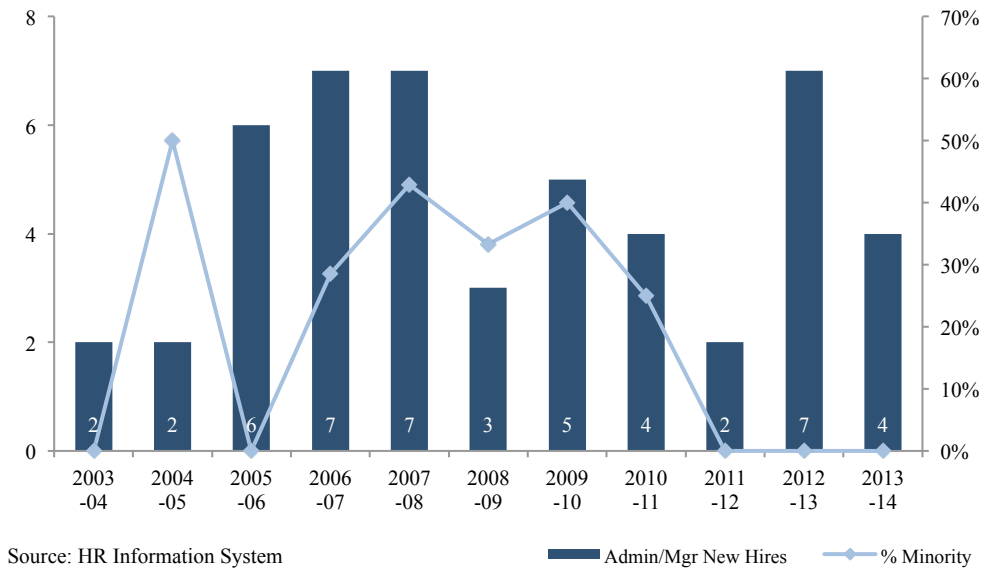
**Figure III.10 Faculty New Hires and Percentage Minority**



**Figure III.11 Staff New Hires and Percentage Minority**



**Figure III.12 Admin/Manager New Hires and Percentage Minority**

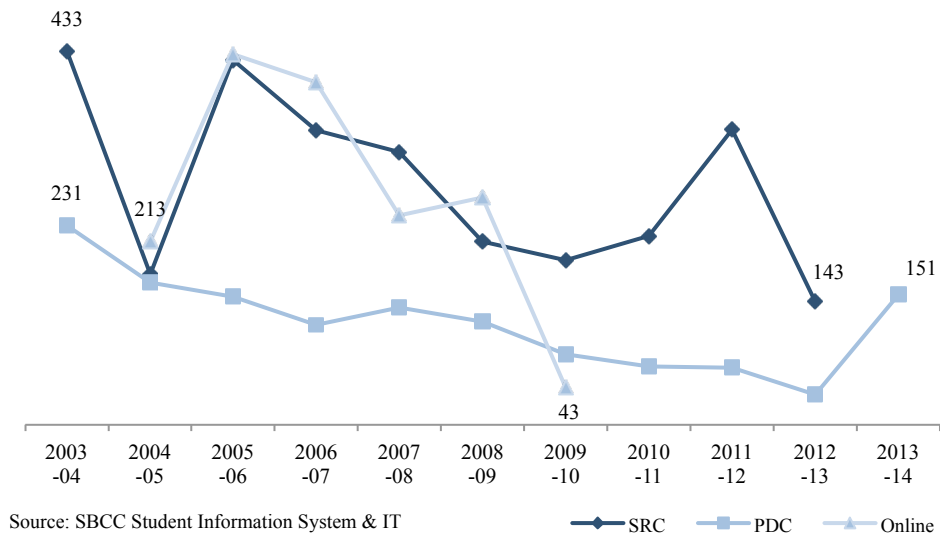


### ***Opportunities for Professional Development***

At SBCC, the Human Resources Division (HR) is responsible for coordinating professional development for classified and management employees. HR oversees the professional growth program, which is an incentive system that provides stipends to classified staff and classified managers. This system serves a similar purpose to the opportunities for faculty to advance on the salary schedule based on completed units. Courses offered in the Staff Resource Center (SRC), the Professional Development Center (PDC) and Online training courses can be the basis for employees to earn these stipends. The total number of employees served by these centers is shown in Figure III.13.

The decrease in Online Training from 2008-09 to 2009-10 is due to a reduced number of subscriptions available for this service. The Online Training program was discontinued in 2010-11. The SRC was converted into a conference room in 2012-13, and a replacement training location has not been established.

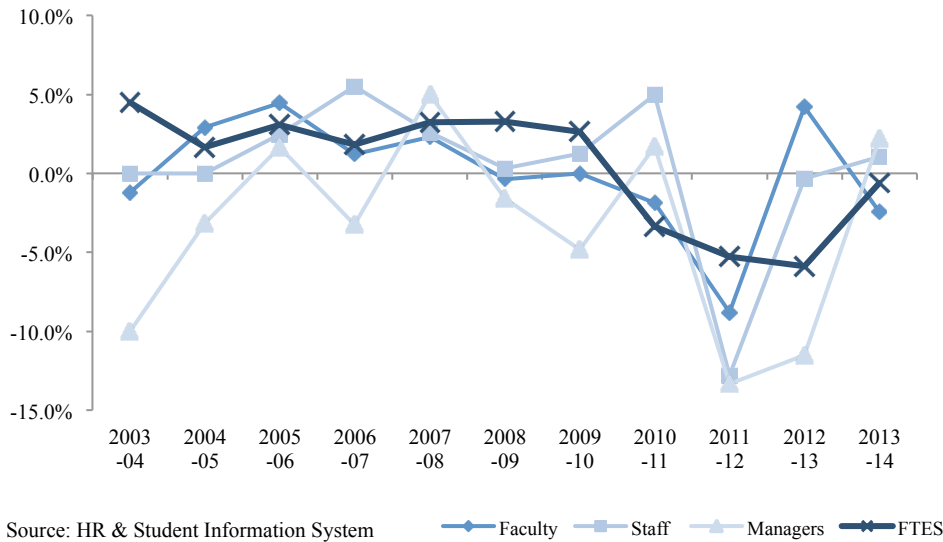
**Figure III.13 SBCC Employee Participation in SRC, PDC and Online Training**



**Percent Growth in FTES Compared to Percent Growth in Permanent Employees**

New full-time faculty positions are determined by the state funded growth in FTES, known as the Full-Time Faculty Obligation. Due to the reductions in state funding for community colleges, the full-time faculty obligation has been waived from 2009-10 through 2013-14, thus the College did not hire new full-time faculty for 2009-10, 2010-11, or 2012-13. No new full-time staff or administrators/managers were hired in 2009-10 or 2010-11, and the hiring freeze for administrators and managers continued into 2011-12 (see Table III.14).

**Table III.14 Percent Growth in FTES Compared to Percent Growth in Regular Employees**



**Key Areas of Institutional Effectiveness in the Area of Faculty, Staff and Administrators/Managers**

Over the past five years, the percentage of women remained stable for faculty and regular staff, and decreased for administrators/managers. The percentage of minorities increased slightly among full-time faculty, staff, and for managers.

**College Action in the Area of Faculty, Staff and Administrators/Managers**

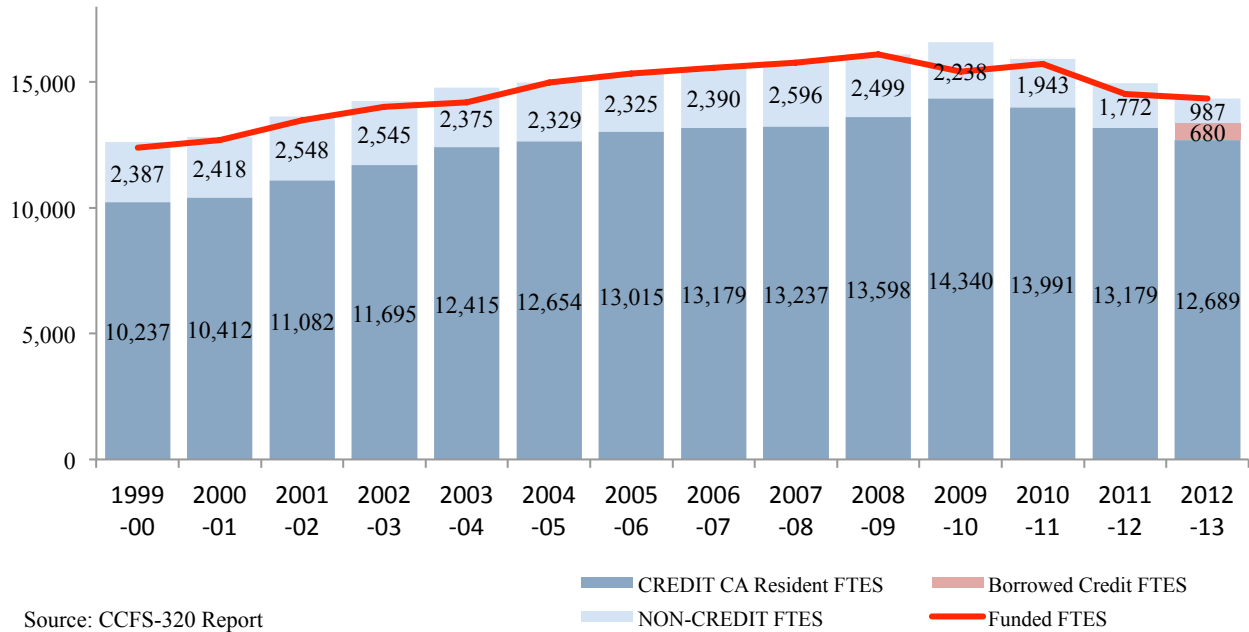
The College will continue to expand its efforts to hire highly qualified and diverse faculty and administrators. Due to the ongoing state fiscal crisis, the College will also continue to analyze each vacancy as it occurs and decide on whether the position can remain unfilled for a period.

## CHAPTER VI: FISCAL SUPPORT

The fiscal health of the College is an ongoing key area of emphasis for the Board of Trustees, administration, faculty, and staff of the institution.

### *FTES Funding History*

**Figure VI.1 FTES Funding History  
1999-00 to 2012-13**



Source: CCFS-320 Report



# **2013-2014 Institutional Effectiveness Annual Report**

**From the Office of Superintendent/President  
Dr. Lori Gaskin**

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The report is also available online at  
[www.sbcc.edu/institutionalresearch](http://www.sbcc.edu/institutionalresearch)